

MONONA GROVE SCHOOL DISTRICT

Administrative Rule 940

GUIDELINES FOR NAMING A NEW BUILDING

1. The Board President should appoint a building naming committee consisting of four community representatives (two from the Cottage Grove area and two from the Monona area), two teacher representatives, a building level administrator and two Board members.
2. The committee should compile a list of possible names. When compiling the list, the committee:
 - a. Should seek student and community input.
 - b. Must keep in mind that a new building may be named after an individual only if the criteria outlined in Board policy is met.
 - c. May want to consider the geographical location of the building and/or section of the district it serves.
 - d. May want to consider a reference that is significant to people using the building.
3. The committee should submit a report of the names considered and its recommendation to the Board.
4. The School Board shall have final authority to establish the name of a new building and must be approved by a two-thirds vote of the entire membership of the Board of Education.

APPROVED BY THE SUPERINTENDENT: July 8, 2003