

## **MONONA GROVE SCHOOL DISTRICT**

Board Policy 833

### **INDIVIDUALS' PRESENCE ON SCHOOL PREMISES**

The Monona Grove School District Board of Education encourages all citizens of this district to visit school facilities in accordance with reasonable procedures that have been established to ensure that such visits do not disrupt the educational environment or endanger the safety of students or staff. The Board supports citizens visiting our schools and supporting Board efforts to continuously improve education in the district.

The Board also believes that parents who have students attending schools in the district have a special responsibility to keep themselves informed about school operations. Principals are expected to encourage parents to visit the schools and promote a spirit of mutual cooperation between home and school that will benefit students. All school staff are expected to make an effort to ensure that parents are made aware of the district's school visitor policy and procedures by direct communication to homes, in the course of working with parent organizations, and by discussion at other school meetings.

Board policy prohibits school visitors from interrupting classroom instruction to speak with a staff member or their child unless the principal grants permission because there is an emergency. A school visitor may not visit any student who is not his/her child, unless permission for such a visit is granted in advance by that student's parent/guardian. Pre-school children and students from other schools may not visit schools while classes are in session unless special permission is granted in advance by the principal.

Except for persons attending scheduled school programs, all persons who visit district schools during the school day are expected to report to the respective school office upon arrival, sign in, announce the nature and purpose of the visit, and obtain a visitor pass before proceeding to their destination.

LEGAL REFERENCE:       Section 120.13(35) Wisconsin Statutes  
CROSS REFERENCE:  
BOARD APPROVAL:       September 13, 2006