

# **MONONA GROVE SCHOOL DISTRICT**

## **Board Policy 690**

### **DISPOSAL OF DISTRICT PROPERTY**

Property belonging to and not needed by the district may be disposed of in one of the following ways:

1. By sale, transfer or other specific action. The sale of property belonging to and not needed by the district must be authorized by the annual meeting. Funds derived from the sale of school property shall be deposited into the appropriate district fund.
2. By approval of purchases or contracts which include trade-ins.
3. By donation or discard of old, obsolete, out-of-date and/or worn-out materials which have no significant use to the district and/or no resale value.

The Superintendent or designee shall direct how property belonging to and not needed by the district is to be disposed if the property collectively totals less than \$2,500. If such property collectively totals \$2,500 or more, the Board shall direct how the property is to be disposed.

LEGAL REFERENCES: Sections 120.10(12) Wisconsin Statutes  
120.13(25)

BOARD APPROVAL: April 9, 2003