

MONONA GROVE SCHOOL DISTRICT

Administrative Exhibit 671.31

APPLICATION FOR PARTICIPATION IN THE MONONA GROVE SCHOOL DISTRICT'S CHARITABLE CONTRIBUTIONS CAMPAIGN

Application is being made for admission and participation as a qualified charitable, non-profit umbrella group in the Monona Grove School District's charitable contribution campaign.

Date Submitted _____ Campaign Year _____

Official Name of Umbrella Group _____

Address _____

Contact Person _____

Title _____ Telephone Number _____

This umbrella group meets all the requirements that are identified in the attached Board Policy 671.31.

YES NO (circle one)

If "NO," please provide an explanation. _____

The following documents are submitted with this application:

1. Descriptions of the member agencies included in the application which meet the agency requirements identified in Board Policy 671.31 and statements as to how each of them provides human and/or educational services.
2. A copy of tax exempt status.

3. Proof of registration of the umbrella group with the Wisconsin Department of Regulation and Licensing (DRL) or exemption from registration.
4. A current roster of the volunteer board of directors, who serve without compensation, including each member's name, address and years of continuous service on the board. (Non-profit paid staff of the umbrella group may not serve on the Board with voting rights).
5. A personnel roster of the umbrella group by staff position.
6. A copy of last year's audit report or an independently certified financial statement for the umbrella group.
7. A copy of the operating budget of the umbrella group identifying all income and expenditures for the last year and the current year.
8. A copy of the nondiscrimination policy of the umbrella group.
9. A copy of the bond that covers loss of funds contributed by district employees that results from dishonest or fraudulent acts of employees of the umbrella group.

In completing this application and providing the above documentation, I agree to all requirements and conditions as established in Board Policy and Administrative Rule 671.31 for both the umbrella group and the member agencies included in this application. I further certify that the member agencies for whom descriptions are attached do meet the agency qualifications specified in all respects.

Umbrella Group Representative

Title

Please return this application and required attachments to the Director of Business Services by June 1.

APPROVED BY THE SUPERINTENDENT: April 9, 2003