

## **MONONA GROVE SCHOOL DISTRICT**

Board Policy 671.21

### **MEAL REIMBURSEMENT**

District personnel and board members will be reimbursed for meals and incidental expenses when attending approved meetings and conferences on a per diem rate as outlined in the federal per diem (conus) rates.

Per state guidelines, district employees shall not be reimbursed for breakfast if they leave home after 6 a.m. or for lunch, if they return home before noon, or for dinner if they return home before 7 p.m.

BOARD APPROVAL:            January 10, 2001