MONONA GROVE SCHOOL DISTRICT

Board Policy 535.2

EXTRACURRICULAR STAFF RECRUITING AND HIRING

The Board of Education is committed to securing the best personnel possible when filling extracurricular staff positions. Qualified persons certified to teach in Wisconsin and employed by the Monona Grove School District shall be given primary consideration when filling extracurricular staff positions, including coaching positions at all levels of competition. The district retains the option to appoint individuals other than certified teachers for extracurricular positions.

All vacancies in extracurricular positions shall be posted in accordance with established guidelines. A search for qualified applicants shall extend to new personnel filling a teacher vacancy and, if necessary, non-faculty candidates.

The Activities Director, with assistance from other administrative staff, shall be responsible for screening and selecting applicants. Candidates shall be selected on the basis of character, professional qualifications and critical job requirements.

The district shall follow Wisconsin Interscholastic Athletic Association (WIAA) bylaws for WIAA-sponsored sports. Coaches certified to teach shall be encouraged to attend and CNLT (Coaches Not Licensed to Teach) shall be required to attend coaches orientation workshops provided by the WIAA. Coaching assignments shall be subject to annual evaluation.

Extracurricular staff members shall be under the direction and supervision of the Activities Director and the building principal in which the activity takes place. Supervisors or coaches may be asked, or required, to enhance their credentials if they lack the necessary experience of their particular activity.

CROSS REFERENCES: Administrative Rule 535.2, Guidelines Regarding Volunteer Coaches
Board Policy 512, Nepotism
Wisconsin Interscholastic Athletic Association Bylaws
Employee Agreement

BOARD APPROVAL: February 13, 2002