

MONONA GROVE SCHOOL DISTRICT

Board Policy 453.4

ADMINISTERING MEDICATION TO STUDENTS

Medication should be administered to a student at home rather than at school whenever possible to limit the amount of disruption to the student's day.

Medication may be administered by school personnel authorized in writing by the building principal, in accordance with state law and established procedures. Designated school personnel have the right to refuse to administer medication to a student when the parent/guardian has not complied with established requirements. No school personnel, except the School Nurse, shall be required to administer any medication to a student by any means other than ingestion. School personnel voluntarily accepting the responsibility of administering medication by any means other than ingesting (including inhalation, insertion into the eye, ear and/or nose, injections, rectally or by g-tube) shall be provided appropriate instruction from the School Nurse. These nursing procedures must be delegated to school personnel under the general direction of a registered nurse, pursuant to state law and regulations.

No medication may be administered by school personnel without the following instructions/consent being on file at the school:

1. Written instructions from the student's practitioner and written permission from the student's parent/guardian must be on file before prescription medication may be administered by authorized school personnel.
2. Written instructions and written permission from the student's parent/guardian must be on file before non-prescription medication (over-the-counter medication) may be administered by authorized school personnel.

A student may possess and self-administer an inhaler while in school, at a school-sponsored activity or under the supervision of a school authority if both of the following conditions are true:

1. The student uses the inhaler before exercise to prevent the onset of asthmatic symptoms or uses the inhaler to alleviate asthmatic symptoms; and
2. The student has provided the building principal with written approval of the student's physician and, if the student is a minor, the written approval of the student's parent/guardian.

Possession and Self-Administration of Medication

In addition to possessing and self-administering an inhaler as specified above, middle and high school students may possess and self-administer non-prescription medication or certain prescription medication. All controlled substances such as Ritalin, Dexedrine and Adderall must be stored and administered by school personnel. Such a student shall carry a small amount of the

medication and must not share the medication with other students. Parents/guardians should provide written permission for their child to carry and self-administer a medication at school. A student's ability to manage his/her own medication may be evaluated by building staff after consultation with the School Nurse. The parent/guardian may be asked to reconsider the appropriateness of the student administering his/her own medication without supervision.

LEGAL REFERENCES: Sections 118.29 Wisconsin Statutes
118.291
CROSS REFERENCE: Board Rule 453.4, Guidelines for Administering Medication to
Students
BOARD APPROVAL: November 12, 2003