

MONONA GROVE SCHOOL DISTRICT

Board Policy 453.1

EMERGENCY NURSING SERVICES

Emergency nursing services, including first aid services, shall be provided by the district and shall be available during the school day and at all school-sponsored activities in accordance with state law.

Emergency nursing services shall be provided under the direction of a nurse currently registered in the State of Wisconsin. This direction shall include consultation regarding information from federal, state and local sources that relates to relevant policies, guidelines and procedures pertaining to the district's provision of emergency nursing services. Arrangements shall be made with a physician to serve as medical advisor.

A health room shall be open to students and staff during the school day. Equipment and supplies shall be inventoried and maintained by designated staff members.

Emergency care procedures for specific conditions due to illness or accident are adapted from the Red Cross publication titled Standard First Aid and Personal Safety. This text shall be provided for use in all buildings and a copy shall be readily available in the health room.

A notification form for emergency or illness shall be on file for each student and employee and shall be updated annually. A personal data health record shall be on file for each student and shall be updated annually or as changes occur.

The principal, assistant principal, Superintendent or emergency care designee shall be notified as soon as possible in the case of injury on school property or at a school-sponsored activity. If the principal, assistant principal, Superintendent or emergency care provider is not available, the staff member should contact any school administrator.

A log of emergency services provided shall be maintained by each individual designated to provide services and, when appropriate, an accident report shall be completed by the emergency caregiver.

In life-threatening situations an ambulance shall be called by the principal, assistant principal or designee. The cost, if any, shall be assumed by the parent/guardian or staff member needing emergency care.

Under the direction of the Board, an annual review shall be made of the emergency nursing services and school safety regulations by a committee which may include the following: the Superintendent, building principals, the School Nurse, the medical advisor, the Safety Coordinator and other persons deemed appropriate by the Superintendent.

