

**MONONA GROVE SCHOOL DISTRICT**

**Administrative Exhibit 420(3)**

*Monona Grove School District  
Homeless Children and Youth  
Written Notification of Enrollment Dispute*

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This form is to be completed by the parent(s), guardian(s), caretaker(s), or unaccompanied youth when a dispute arises. This information may be shared verbally with the Monona Grove School District Homeless Liaison Coordinator, as an alternative to completing this form.

**Date Submitted:** \_\_\_\_\_

**Student(s):** \_\_\_\_\_

**Person Completing Form:** \_\_\_\_\_

**Relation to Student(s):** \_\_\_\_\_

**I may be contacted at (phone or e-mail):** \_\_\_\_\_

**I wish to appeal the enrollment decision made by:** \_\_\_\_\_

**School:** \_\_\_\_\_

I have been provided with (check all that apply):

- A written explanation of the school's decision
- Contact information for the Monona Grove School District Homeless Liaison Coordinator
- A copy of the Wisconsin Enrollment Dispute Resolution Process for Students Experiencing Homelessness

**Optional:** You may include a written explanation to support your appeal in the space provided below or provide your explanation verbally.

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The school provided me with a copy of this form when submitted.

Parent(s)/Guardian(s) initials \_\_\_\_\_

Unaccompanied Youth initials \_\_\_\_\_

School official initials \_\_\_\_\_

APPROVED BY THE SUPERINTENDENT: November 12, 2003