

MONONA GROVE SCHOOL DISTRICT

Administrative Exhibit 420(2)

*Monona Grove School District
Homeless Children and Youth
Written Notification of Enrollment Denial*

This form is to be completed by the receiving school when an enrollment request for a homeless child or youth, or an unaccompanied youth is denied.

Date: _____

Person Completing Form: _____

Title: _____

School: _____

In accordance and compliance with Sections 722(g)(3)(E) and 722 (g)(3)(B)(ii) of the McKinney-Vento Homeless Education Assistance Act, the following written notification is provided to:

Parent/Guardian: _____

Student: _____

After reviewing your request to enroll the student named above, your enrollment request is denied. The reason for this determination was based upon the following:

You have the right to appeal this decision by completing the second page of this notice or by contacting the following Monona Grove School District Homeless Liaison Coordinator:

John H. Faust
Homeless Liaison Coordinator
Monona Grove School District
5301 Monona Drive
Monona, Wisconsin 53716
Telephone: 608/221-7660 ext. 314 Fax: 608/223-6516

In addition:

- You may appeal the Coordinator's decision to the Monona Grove School District Superintendent, by contacting the Office of the Superintendent at 608/221-7660 ext. 325.
- The student named above has the right to immediately enroll in the school of choice pending resolution of the dispute.
- You may provide written or verbal documentation to support your position. You may use the form attached to this notice.
- You may contact the following Wisconsin Coordinator for Homeless Education representative:
Mary Maronek, Coordinator
Education for Homeless Children and Youth Program
Wisconsin Department of Public Instruction
125 South Webster Street
Madison, Wisconsin 53707
608/261-6322
- You may seek the assistance of advocates or attorneys.

A copy of the Wisconsin Enrollment Dispute Resolution Process for Students Experiencing Homelessness is attached.

APPROVED BY THE SUPERINTENDENT:

December 10, 2003