

MONONA GROVE SCHOOL DISTRICT

Board Policy 420

SCHOOL ADMISSIONS

All students who meet the entrance age requirements and reside in the district shall be admitted to school in the district and be allowed to participate fully in school programs, activities and services. Non-resident students shall be admitted to school in the district consistent with established district policies and procedures and legal requirements.

All necessary care shall be taken to determine the residency status of all students enrolled and enrolling in district schools. The Superintendent shall establish and supervise the implementation of regulations and procedures designed to ensure compliance with district policies and procedures and state law. Building principals, under these regulations and procedures, shall be responsible for determining the residency status of all students registered in their school buildings.

It shall be the responsibility of the parent/guardian of each child entering the district to complete official registration forms prior to assignment by the building principal to a grade or schedule of classes. Students who have attended other school systems or a home-based private educational program shall be required to provide a transcript of academic accomplishments at the previous school or program or the address from which this information may be obtained. A student who wishes to enter or re-enter the district following attendance in a home-based private educational program shall be required to be evaluated to establish grade placement.

Parents/guardians of students admitted to the district's elementary or secondary schools shall present to the building principal immunization records as required by law. In addition:

- All students, prior to enrollment in the district, are strongly encouraged to have a physical and dental examination
- Each student entering kindergarten is asked to provide evidence that he/she has had his/her eyes examined by a licensed optometrist or evaluated by a licensed physician. Students complying with this request must provide evidence of an eye examination or evaluation in accordance with the timeline established in state law.

Evidence of such examinations shall be submitted to the building principal.

Parents/guardians have a responsibility to inform school authorities of all physical impairments and medical concerns that a student has that may interfere with his/her participation in a complete school program.

The district may deny the enrollment of a student during his/her term of expulsion from another district. If a student seeks to enroll in the district during his/her term of expulsion, the district shall request the school board of the former school district to provide a copy of the expulsion findings and order, a written explanation of the reasons why the student was expelled and the length of the term of the expulsion.

The Monona Grove School District shall not discriminate in admission to any school, class, program or activity or facility usage on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap, physical, mental, emotional or learning disability or homeless status. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REFERENCES: Sections 118.13 Wisconsin Statutes
 118.135
 118.14
 118.145
 121.02(1)(f)
 252.04
 PI 9.03(1), Wisconsin Administrative Code
 McKinney-Vento Homeless Assistance Act

CROSS REFERENCES: Administrative Rule 420 (1), Entry/Re-Entry into School From
 Home-Based Private Educational Program
 Administrative Rule 420 (2), Homeless Children and Youth Policy
 and Procedures
 Administrative Exhibit 420 (2), Homeless Children and Youth
 Written Notification of Enrollment Denial
 Administrative Exhibit 420 (3), Written Notification of Enrollment
 Dispute
 Board Rule 411-Rule, Discrimination Complaint Procedures
 Board Policy 421, Entrance Age
 Board Policy 422, Admission of Non-Resident Students Other
 Than Open Enrollment Students
 Board Policy 423, Participation of Non-Public School Students in
 District Courses/Programs
 Board Policy 424, Admission of Adult Students
 Board Policy 425, Public School Open Enrollment

BOARD APPROVAL: August 18, 2004