

# MONONA GROVE SCHOOL DISTRICT

## Board Policy 352

### FIELD STUDIES

The Monona Grove School District encourages field studies that enhance student learning through experiential opportunities in the real world. A field study is of significant educational value if the quality of the educational experience provided surpasses that which could be experienced in the classroom setting. To be educationally beneficial a field study requires thoughtful planning and advanced preparation.

Field studies must meet the following criteria:

1. Field studies must be approved in advance by the building principal. Extended field studies (i.e., out of state or overnight trips) must be approved by the building principal and Superintendent. International extended field studies must also be approved by the Board.
2. Field studies must be aligned with curricular objectives.
3. Expenses associated with the field study must be approved by the building principal.
4. Safety and environmental influences must be considered.
5. The number of chaperones must be determined by the building principal in conjunction with the teachers.
6. First aid kits must be obtained prior to departure.
7. Classroom teachers must be aware of the medical needs of their students and access to the necessary treatment interventions.
8. Communications must be available to access emergency assistance at all times.

LEGAL REFERENCES: Sections 120.13(1) Wisconsin Statutes  
121.52(1)(b)  
121.54(7)

CROSS REFERENCE: Administrative Rule 352, Field Study Guidelines  
Board Policy 165, Gifts to the District  
Board Policy 453.1 – Emergency Nursing Services Policy  
Board Policy 723.1, Accident Reports

BOARD APPROVAL: July 17, 2006