

MONONA GROVE SCHOOL DISTRICT

Board Policy 347

STUDENT RECORDS

Student records shall be maintained in the interest of the student to assist school personnel in providing appropriate educational experiences for each student in the district.

The Board of Education recognizes the need for confidentiality of student records. Therefore, the district shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the parent/guardian or adult student, except in situations where legal requirements specify release of student records without such prior approval.

Building principals shall have primary responsibility for the collection, maintenance and dissemination of student records in accordance with state and federal laws and established district guidelines.

The Monona Grove School District shall not discriminate against students on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, age, homeless status, handicap or physical, mental, emotional or learning disability.

LEGAL REFERENCES: Sections 115.812(2) Wisconsin Statutes
 118.125
 118.126
 118.127
 118.51
 118.52
 146.81 - 146.84
 252.15
 767.24(7)
 938.396
 Family Educational Rights and Privacy Act (20 USC Section
 1232g, 34 CFR Part 99)
 McKinney-Vento Homeless Education Assistance Act
 Individuals with Disabilities in Education Act
 No Child Left Behind Legislation

CROSS REFERENCES: Board Rule 347, Guidelines for the Maintenance and
 Confidentiality of Student Records
 Board Exhibit 347 (1), Directory Data Declaration Form
 Board Exhibit 347 (2), Request to Withhold Directory Data
 Board Policy 823, Access to Public Records
 Board Policy 882, Military Recruitment

BOARD APPROVAL: October 11, 2006