

MONONA GROVE SCHOOL DISTRICT

Board Policy 224.1

ADMINISTRATIVE STAFF EVALUATIONS

Administrative staff members shall be evaluated annually by the Superintendent. Such evaluations shall be carried out in conjunction with the annual evaluation of the Superintendent by the Board.

Administrative staff evaluations shall be based on Board-approved job descriptions and such performance objectives as are agreed to by the Superintendent and the individual administrative staff member. Strengths of the administrative staff member shall be discussed and areas of improvement shall be suggested.

The Superintendent shall provide a written evaluation summary for each administrative staff member concerning his/her performance. There shall be a complete and frank discussion of all items on the evaluation summary to enable the administrative staff member to have a thorough understanding of the evaluation's conclusions. Strengths of the administrative staff member shall be discussed and areas of improvement shall be suggested. The Superintendent shall inform the Board of the results of the administrative staff evaluations.

LEGAL REFERENCES: Sections 118.24 Wisconsin Statutes
 121.02(1)(q)
 PI 8.01(2)(q), Wisconsin Administrative Code

CROSS REFERENCES: Board Policy 224, Superintendent Evaluation
 Board Policy 232, Principal (Job Description)
 Board Policy 232.1, Assistant Principal (Job Description)
 Board Policy 233, Director of Business Services (Job Description)
 Board Policy 234, Director of Instruction (Job Description)
 Board Policy 235, Director of Pupil Services (Job Description)

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