

## **MONONA GROVE SCHOOL DISTRICT**

### Board Policy 185

#### **STANDING SCHOOL BOARD COMMITTEES**

The Board may establish standing committees to help carry out its responsibilities.

The Board President shall appoint the following standing committees with Board approval:

- Curriculum Committee
- Personnel and Policy Committee
- Business Services Committee
- Negotiations Committee (when needed)

Each committee, except the Negotiations Committee, shall consist of three Board members and up to two citizen members. The Negotiations Committee may consist of no more than three Board members. Committee appointments shall be made at the second meeting of the Board following the organizational meeting. The Board President shall appoint Board members to committees and the Board shall appoint the citizen members upon nomination of the Board President. Appointments shall be for a term of one/two year(s). The Board President shall designate a chair for each committee in accordance with Board policy, and serve as an ex-officio member of all committees. At the discretion of a majority of the Board, the Board President shall be required to evaluate committee assignments. Committee re-assignments may be made during the year if necessary.

Standing Board committees shall be fact-finding, deliberative and advisory in nature. Standing board committees are to help the Board do its job, not help the staff do its job. Committees will assist the Board chiefly by preparing policy alternatives and implications. Standing Board committees may not act or speak for the Board unless authorized by the Board to do so. Specific duties of standing Board committees shall be defined by the Board. Committee reports and recommendations shall be made to the Board at a formal meeting for consideration and action and shall be made in an approved format. Standing Board committees shall meet as necessary. Board committee meetings shall be properly noticed in advance and, except as otherwise provided, open to the public. Committee meetings may be closed to the public only in accordance with state law provisions. Minutes shall be taken at every standing Board committee meeting.

Three committee members, with at least two individuals being Board members, shall constitute a quorum for the transaction of business. The Board President may substitute on a committee when a quorum is lacking or he/she may appoint an alternate from the remaining members of the Board of Education. If there is not a quorum, the committee may not take action.

LEGAL REFERENCES: Sections 19.84 Wisconsin Statutes  
19.85

CROSS REFERENCES: Board Rule 185, Standing Board Committee Guidelines  
Board Exhibit 185, Questions for Potential Citizen Members on  
Standing Board Committees  
Board Policy 171.1, Public Notification of School Board Meetings  
Board Policy 173, Executive Sessions (Closed Sessions)  
Board Policy 174, School Board Organizational Meetings  
Board Policy 184, Minutes

BOARD APPROVAL: October 10, 2007