

MONONA GROVE SCHOOL DISTRICT
PERSONNEL AND POLICY COMMITTEE - MEETING MINUTES
November 17, 2004
Nichols School – District Office Board Room

Committee Members Present: Teresa Adams, John Kitslaar, Phil McDade, Mike DuPlayee, Laura Toso
Also Present: Paul Brost, Gary Schumacher

- I. The meeting was opened by John Kitslaar at 7:30 p.m.
- II. Declaration of Public Notice – Gary Schumacher confirmed that declaration of public notice of the meeting was made.
- III. Public Appearances – There were no public appearances.
- IV. Minutes from the October 26, 2004 meeting – Mike DuPlayee moved to approve the minutes from the October 26, 2004 Personnel & Policy Committee meeting. Laura Toso seconded. The minutes were approved as distributed.
- V. Discussion and Possible Approval of the following policies:
 - A. Board Policy 312 – Academic Honesty – Paul Brost presented the policy. Discussion was held. Phil McDade moved to forward the policy, as amended, to the Board for their approval. Mike DuPlayee seconded. Motion passed.
 - B. Board Policy 541.23 – Paraprofessional – In-School Suspension Supervisor (Job Description) – Teresa Adams moved to forward the policy, as amended, to the Board for their approval. Phil McDade seconded. Motion passed.
 - C. Board Policy 541.3 – High School Auditorium Director (Job Description) – Phil McDade moved to forward the policy to the Board for their approval. Teresa Adams seconded. Motion passed.
 - D. Board Policy 541.21 – Paraprofessional – High School Resource Center Educational Assistant (Job Description) – John Kitslaar moved to forward the policy to the Board for their approval. Teresa Adams seconded. Motion passed.
 - E. Administrative Rule 823 – Procedures for Access to Public Records – Phil McDade moved to forward the policy, as amended, to the Board for their approval. Laura Toso seconded. Motion passed.
 - F. Board Policy 453.31 – Head Lice – John Kitslaar moved to forward the policy to the Board for their approval. Phil McDade seconded. Motion passed.
- VI. Set Date and Time for Next Meeting - The next Personnel & Policy Committee Meeting will be held Wednesday, December 15, 2004 – 7:15 p.m. at the Nichols School District Office Board Room.
- VII. Adjournment – Mike DuPlayee moved to adjourn the meeting. Teresa Adams seconded. Motion passed. The meeting adjourned at 8:15 p.m.

Recorded by,

Kim Hallock