

**MONONA GROVE SCHOOL DISTRICT  
PERSONNEL AND POLICY COMMITTEE - MEETING MINUTES  
October 26, 2004  
Nichols School – District Office Board Room**

**Committee Members Present:** John Kitslaar, Phil McDade, Mike DuPlayee, Laura Toso

**Committee Member Absent:** Teresa Adams

**Also Present:** Jeff Avery, Kathy Bultman, Mark Scullion, Gary Schumacher, John VanDerMerwe, John Weinberger

- I. The meeting was opened by John Kitslaar at 7:32 p.m.
- II. Declaration of Public Notice – Gary Schumacher confirmed that declaration of public notice of the meeting was made.
- III. Public Appearances – There were no public appearances.
- IV. Minutes from the September 15, 2004 meeting – Phil McDade moved to approve the minutes from the September 15, 2004 Personnel & Policy Committee meeting. Mike DuPlayee seconded. The minutes were approved as distributed.
- V. Discussion and Possible Approval of Board Policy 751.1 – Bus Routing and Scheduling – Jeff Avery, Mark Scullion and John VanDerMerwe were present to present the proposed change in this policy. Discussion was held. Phil McDade moved to forward the change in existing policy, as revised, with the stipulation that the effects of this change be evaluated at the end of the 2004-05 school year, to the Board for their approval. Mike DuPlayee seconded. Motion passed.
- VI. Discussion and Possible Approval of the Following Policies:
  - A. Board Policy – 241 - Health & Safety Director – Phil McDade moved to forward this policy, as revised, to the Board for their approval. Laura Toso seconded. Motion passed.
  - B. Board Policy 531.6 – School Forest Coordinator (Job Description) – Phil McDade moved to forward this policy, as revised, to the Board for their approval. Mike DuPlayee seconded. Motion passed.
  - C. Board Policy 531.83 – Elementary Grade Level Coordinator (Job Description) – Phil McDade moved to forward this policy to the Board for their approval. Laura Toso seconded. Motion passed.
  - D. Board Policy 541.22 – Paraprofessional – Library/IMC (Job Description) – Phil McDade moved to forward this policy to the Board for their approval. Mike DuPlayee seconded. Motion passed.
  - E. Board Policy 541.23 – Paraprofessional – In-School Suspension Supervisor (Job Description) – No action on this policy was taken.
  - F. Board Policy 541.4 – Television Coordinator (Job Description) - Phil McDade moved to forward this policy to the Board for their approval. Laura Toso seconded. Motion passed.
  - G. Board Policy 542.3 – Non-Organized Support Staff Salary/Fringe Benefits – Phil McDade moved to forward this policy to the Board for their approval. Mike DuPlayee seconded. Motion passed.
- VII. Set Date and Time for Next Meeting – The next Personnel & Policy Committee Meeting will be held Wednesday, November 17, 2004 – 7:15 p.m. at the Nichols School District Office Board Room.
- VII. Adjournment – Mike DuPlayee moved to adjourn the meeting. Phil McDade seconded. Motion passed. The meeting adjourned at 8:30 p.m.

Recorded by,

Kim Hallock