

MINUTES: Meeting of the Monona Grove School District, Personnel & Policy Committee, held on October, 15, 2008 Glacial Drumlin Community Room at 6:00p.m.

BOARD MEMBERS PRESENT:	Mike DuPlayee, Susan Manning
BOARD MEMBERS ABSENT:	Jill List
COMMUNITY MEMBERS PRESENT:	Sharon Henes, Lionel Norton
ADMINISTRATOR PRESENT:	Craig Gerlach, Bill Breisch

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I. Opening of Meeting – Mike DuPlayee opened the meeting at 6:05p.m.

II. Declaration of Public Notice – acknowledged.

III. Approval of Committee Meeting Minutes of August 20, 2008

Susan Manning moved approval of the Personnel & Policy Committee Meeting Minutes of August 20, 2008 and noted there was no September meeting. Lionel Norton seconded and the motion carried.

VI. Public Appearances – none

V. Discussion and Possible Approval of Revisions to Board Policy 655 – Rental of District Owned Real Estate

Discussion began with Mr. Gerlach explaining that this issue has been brought up on several occasions. The School to Work Consortium rental at Nichols School recently brought this to light. The language about “school use” was questioned as well as the policy in general. Business Service committee asked that Personnel and Policy look at this policy.

Mr. Gerlach is comfortable going back and rewriting the policy and bringing it back. He would like to email it to the committee so they can edit. Business Service committee will give some input. The Policy will be updated and the language will be made more clear.

The Facility Use Policy will be kept in tact. This committee will address the state statute regarding rooms not needed for school purposes.

VI. Discussion of Potential Future Policies to be Developed

Mr. Gerlach mentioned we are lacking a Diversity Policy. The Transportation Policy is very difficult to implement and needs to be looked at.

Suggestions for Policy Review

Fund Raising: 374

Facility Rental: 830

Agenda Preparation: 171.2

Bullying/Harassment: 411.1, 411.12

WASB automatically reviews our policies periodically. We were last looked at in 2003, 2004, and 2005. We can contract from them for other updates. Mr.

Gerlach used to review all policies on a rotating basis while at a previous district. It worked well.

It was suggested that we keep example policies that we see. Example policies from other districts in the state were submitted and put in the Personnel and Policy meeting folder.

The committee agreed on this list in order to start:

- 1) Transportation
- 2) Real Estate
- 3) Bullying/Harassment
- 4) Code of Conduct

VII. Establish Next Meeting Date – Wednesday, December 17<sup>th</sup> at the Glacial Drumlin Community Room at 6:00p.m. There will be no November meeting.

VIII Adjournment

Lionel Norton moved that the meeting be adjourned. Sharon Henes seconded and the motion carried. The meeting was adjourned at 7:10p.m.