

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, September 19, 2007, in the Nichols School, District Office Board Room, Starting at 5:05 P.M.

BOARD MEMBERS PRESENT: John Weinberger, Susan Manning, Peter Sobol

COMMUNITY MEMBERS PRESENT: Jason McCutchin, Judy Runk

ADMINISTRATORS PRESENT: Mary Ellen Van Valin, Gary Schumacher

- I. Opening of Meeting – John Weinberger
- II. Declaration of Public Notice – Acknowledged
- III. Public Appearances – None
- IV. Approval of the Minutes of the August 22, 2007, Business Services Committee Meeting

Peter Sobol moved approval of the minutes of the August 22, 2007, Business Services Committee meeting. Susan Manning seconded and the motion carried.
- V. Opportunity for Public Input on the 2007-2008 Proposed Monona Grove School District Budget

No one was in attendance that wished to speak to the Committee regarding the 2007-2008 proposed Monona Grove School District budget.
- VI. Update on District Technology – Including E-Mails and Spam Issues – Bill Herman

Bill Herman, Director of Technology, reviewed the spam control efforts being taken, the budget implications involved, and related longer-term e-mail recommendations. He will be switching to another spam filtering system in the beginning of October on a trial basis to see if this product is more reliable than the one presently being used. He also stated he is researching different sources regarding potentially outsourcing our e-mail services.
- VII. Presentation of Final June 30, 2007 (Fiscal Year 2006-2007) Monthly Budget Statement

Mary Ellen Van Valin, Director of Business Services, reviewed the final 2006-2007 (June) monthly budget statement for Fund 10 expenditures. She reported on the negative balance accounts and stated the auditors, Reilly, Penner & Benton, LLC, will give a complete audit report at a future Business Services Meeting.
- VIII. Discussion and Possible Approval to Rescind the New (2007-2008) Budgeted Funds (\$10,000) for Professional Development With Respect to the International Baccalaureate Program (Location 404)

John Weinberger reported the Board of Education, at their meeting on September 12, 2007, approved discontinuation of the study of the International Baccalaureate Program at Monona Grove High School. He stated the money that was placed into the 2007-2008 budget can now be eliminated.

Susan Manning moved to rescind the new (2007-2008) budgeted funds (\$10,000) for professional development with respect to the International Baccalaureate Program (Location 404). Judy Runk seconded and the motion carried.

IX. Presentation of the 2007-2008 All Fund District Budget Flyer and Preliminary Revenue Cap Calculation

Mary Ellen Van Valin presented information she will be including in the all district budget flyer that will be mailed to district residents before the Budget Hearing and Annual Meeting on October 24, 2007. She reviewed the revenue limit calculations and stated preliminary enrollment projections indicate the district will be down by approximately 40 students.

X. Confirm Next Meeting Date

The next meeting of the Business Services Committee will be on Tuesday, November 20, 2007, 5:00 P.M., at Nichols School in the District Office Board Room.

The Annual Meeting and Budget Hearing is scheduled for Wednesday, October 24, 2007, Cottage Grove School, 7:00 P.M.

XI. Adjournment

Judy Runk moved that the meeting be adjourned. Peter Sobol seconded and the motion carried. The meeting was adjourned at 5:55 P.M.