

MINUTES: Meeting of the Monona Grove School District, Board of Education, held Tuesday, July 8, 2008, in the Nichols School, District Office Board Room, Starting at 5:32 P.M.

BOARD MEMBERS PRESENT: Mike DuPlayee, Susan Fox, John Kitslaar, Jill List (Arrived 6:45 P.M.), Susan Manning, Phil McDade, Peter Sobol (Arrived 6:18 P.M.)

ADMINISTRATORS PRESENT: Craig Gerlach, Mary Ellen Van Valin

I. Opening of Meeting – John Kitslaar – 5:32 P.M.

II. Declaration of Public Notice - acknowledged

III. Motion to Move into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) (e) for Consideration and Deliberation Regarding Contract Negotiations with AFSCME Local 60 Educational Paraprofessionals, Personnel Issues, and Two (2) AFSCME Local 60 Staff Member Grievances

Mike DuPlayee moved that the Board move into closed session pursuant to Wisconsin Statutes 19.85 (1)(c)(e) for consideration and deliberation regarding contract negotiations with AFSCME Local 60 Educational Paraprofessionals, personnel issues, and two (2) AFSCME Local 60 staff member grievances. Phil McDade seconded and the motion carried. Roll Call Vote: DuPlayee – aye; Fox – aye; Kitslaar – aye; List – not present; Manning – aye; McDade – aye; and Sobol – not present. Motion carried.

IV. Motion to Move Back into Open Session – 7:08 P.M.

Mike DuPlayee moved that the Board move back into open session. Jill List seconded and the motion carried.

V. Public Appearances – none

VI. Correspondence and Announcements

John Kitslaar reported the following:

- Citizen appointments to Board Committees will be made at the August meeting.
- Welcomed Craig Gerlach, Superintendent, to his first Board meeting.

VII. Superintendent's Report & Updates

A. First Week Update

Craig Gerlach stated he had a very busy first week meeting with various Board members, administrators, lawyers, and central office staff.

B. Announcements

August 17, 2008, Glacial Drumlin Dedication & Open House – 1:00 P.M.

September 7, 2008, Winnequah School Dedication & Open House – 1:00 P.M.

VIII. Old Business

A. Monthly Construction Report – Mike Huffman

Mike Huffman reported the last construction meeting will be held this week for Glacial Drumlin School. Construction on Hwy BB is going well and should be completed by August 21, 2008.

Winnequah School is experiencing major renovations inside the building this summer but everything is on schedule and should be ready for the new school year.

The referendum budget is on target and next month should see some final numbers in different areas of the budget.

B. Discussion and Possible Approval of 2008 Monona Grove School Resource Officer Agreement with the City of Monona, Village of Cottage Grove, and Township of Cottage Grove

John Kitslaar reported this agreement has been approved by the City of Monona and the school district has just received a counter proposal from the Village/Township of Cottage Grove. Minor changes in the document reflected that it will be a one year agreement with approximately 8 hours per week assigned to Glacial Drumlin School.

Mike DuPlayee moved approval of the 2008 Monona Grove School Resource Officer Agreement with the City of Monona, Village of Cottage Grove, and Township of Cottage Grove as presented. Phil McDade seconded and the motion carried.

IX. New Business

A. Discussion and Possible Approval of Committee to Study Grade Configuration in Monona

Craig Gerlach began discussion by stating tonight's meeting will focus on the formation of a committee to study grade configuration in Monona including the scope of the committee and membership. A final recommendation to appoint a committee will be presented to the Board of Education in August for possible approval.

Discussion was held regarding selection process of committee members, size and composition of committee, process as determined by the Board, and date for final report to the Board of Education.

Craig Gerlach stated he will have additional information for the Board at the August meeting regarding composition of the committee, a process to follow, and a date for the committee to present their report to the Board of Education.

X. Committee Reports and Recommendations

Curriculum Committee – Phil McDade

A. Report From the Curriculum Committee Meeting of June 18, 2008

Phil McDade reported the following from the committee meeting of June 18, 2008:

- Kathy Sanders, IMC Director and Gwen Pavelski, 2nd grade teacher, Taylor Prairie School presented information on 21st Century Learning Skills entitled "Making History: Snow Adventures – an Example of the Use of Partnership for 21st Century Skills".
- Bill Breisch, Director of Instruction, presented the following information:
 - list of training opportunities that will be offered to newly hired staff
 - draft of the 2008-2009 Professional Development Calendar
 - course textbook/curriculum materials review cycle worksheet

B. Confirm Next Meeting Date – Wednesday, July 16, 2008, 7:15 P.M., Nichols School, District Office Board Room

Personnel & Policy Committee – Mike DuPlayee

A. Report From the Personnel & Policy Committee Meeting of June 18, 2008

Mike DuPlayee reported the following from the committee meeting of June 18, 2008:

- reviewed revisions to Board Policy 421 – Entrance Age, with no action taken
- reviewed and approved Board Policy 731.2 – Locker Room Privacy
- discussed future policies to be reviewed by the committee

B. Discussion and Possible Approval of New Board Policy 731.1 – Locker Room Privacy

Peter Sobol moved approval of new Board Policy 731.1 – Locker Room Privacy. Jill List seconded. No discussion was held. Motion carried.

C. Confirm Next Meeting Date – Wednesday, July 16, 2008, 6:00 P.M., Nichols School, District Office Board Room

Business Services Committee – Peter Sobol

A. Report From the Business Services Meeting of June 25, 2008

Peter Sobol reported the following from the Business Services Committee meeting of June 25, 2008:

- Mark Scullion and Barb Waara presented information on the purchase of a food service delivery vehicle.
- Mark Scullion gave an update on his 2008-2009 Capital Maintenance Budget.
- John VanderMerwe presented the 2008-2009 district transportation report including unusually hazardous transportation areas in Monona.
- Mary Ellen Van Valin presented information on the following budgets: Fund 10, Location 544 – District Supervision, Additives, and Supplemental Coaching; Grant Budgets (Title I (885), title IIA (887), Title IID (893), Title IIIA (894), Title IV (886), and Title V (890); Carl Perkins Grant Project 601; Fund 27 – IDEA Grant, Project 341; and Fund 27 – Preschool Entitlement Grant Budget. Project 347.
- Mary Ellen Van Valin shared with the committee a Department of Public Instruction website address that is very knowledgeable on the Wisconsin Uniform Financial Accounting Requirements (WUFAR).
- Committee members set the date for committee meetings for the 2008-2009 school year.

B. Discussion and Possible Approval of a Food Service Delivery Vehicle

Phil McDade moved approval of the purchase of a 2008 Ford E-350 Cutaway food service delivery vehicle from Kayser Ford in an amount not to exceed \$27,835. Mike DuPlayee seconded. Discussion was held, a vote was taken, and the motion carried.

C. Presentation of Monthly Budget Statement

Peter Sobol presented the monthly budget statement with no questions or comments from Board members.

D. Confirm Next Meeting Date – Wednesday, July 23, 2008, 5:00 P.M., Nichols School, District Office Board Room

XI. Consent Agenda

Mike DuPlayee moved approval of the following consent agenda items as presented.

A. Minutes of the June 11 and 19, 2008, School Board Meetings

B. Hiring of Staff

1. Jayna Cooper, 4K Teacher, .50 FTE, Maywood School
2. Suzanne Crase, Science Teacher, 1.0 FTE, Monona Grove High School

3. Mary Ellen Graf, 6th Grade Teacher, 1.0 FTE, Winnequah School
 4. Amy Heinrich, 4th Grade Teacher, 1.0 FTE, Cottage Grove School
 5. Wendy Hughes, 4th Grade Teacher, 1.0 FTE, Cottage Grove School
 6. Jennifer Jonas, Special Education (.60 FTE) & Reading (.20 FTE), Maywood School, Temporary contract for 2008-2009
 7. Garrett Jones, Social Studies Teacher, 1.0 FTE, Monona Grove High School
 8. Jennifer Laubenstein, ESL Teacher, .76 FTE, Taylor Prairie and Glacial Drumlin Schools
 9. Tracey Maloney, 1.0 FTE, Social Studies Teacher, Monona Grove High School
 10. Donna Uphoff, POM Coach Volunteer, Monona Grove High School
 11. Jennifer Yelk, Bilingual Educational Paraprofessional, District Wide
 12. Deborah Lyons-Zaber, Assistant Principal (.80 FTE) and Reading Teacher (.20 FTE), Maywood School, Temporary One Year Contract
 13. Jan Chynoweth, Assistant Principal, .20 FTE, Cottage Grove School, Temporary One Year Contract
- C. Staff Resignations
1. Michael Ament, Occupational Therapist, 1.0 FTE, District Wide
 2. Julie Berndt, Junior Varsity Softball Coach, Monona Grove High School
 3. Shari Purcell, Food Helper I, Cottage Grove School
 4. Jerry Schwenn, Physical Education Teacher, Taylor Prairie School
- D. Staff Contract Amendments
1. Judith Durley, Added National Honor Society Adviser to Contract, Index 2, Monona Grove High School
 2. Jeremy Duss, Added Forensics Advisor (Index 7) and Freshman Class Adviser (Index 2) to Contract, Monona Grove High School
 3. Brian Henry, Resigned as Varsity Track & Field Coach, Monona Grove High School
 4. Kristine Olson, Added 8th Grade Math Coordinator to Contract, Index 4, Glacial Drumlin School
 5. Anne Spires, Increase in Contract from .50 FTE to 1.0 FTE, Cross Categorical/Transition Teacher, Monona Grove High School
 6. Jeff Thompson, Added 8th Grade Math Coordinator to Contract, Index 4, Glacial Drumlin School
 7. Bonnie Valley, Added Art Club Advisor to Contract, Index 2, Monona Grove High School
- E. Staff Leave of Absence Request
1. Meghan Walsh, Social Studies Teacher, 1.0 FTE, Monona Grove High School, 2008-2009 School Year
- F. Staff Retirement Request
1. Reid Jorgenson, Math Teacher, Glacial Drumlin School, effective at the conclusion of the 2007-2008 school year
- G. Approval of 2008-2010 Agreement with Local 60, AFSCME, Educational Paraprofessional Employees
- H. Approval of Gift Donations
1. Cash donation of \$840.00 from Wisconsin Educational Media Association for Maywood School IMC
 2. Cash donation of \$1,204.28 from Cottage Grove PTO for additional playground equipment storage
 3. Cash donation of \$300.00 from Cottage Grove PTO to help subsidize the cost of planners for children eligible for the National School Lunch Program
 4. Cash donation of \$5,099.00 from Cottage Grove PTO for music equipment
- I. Budget Transfers – none submitted
- J. Vouchers Payable
1. Debt Service Fund Vouchers (Wire Transfer) in the amount of \$3,613.62
 2. General Fund Vouchers No. 178756-179358 in the amount of \$1,667,025.41
 3. Building Project Fund Vouchers No. 10146-10155 in the amount of \$1,033,773.62

Phil McDade seconded. Motion carried.

Ann Schroeder introduced Deb Lyons-Zaber who will serve as the Assistant Principal at Maywood School for the 2008-2009 school year.

XII. Confirm Next Meeting Date – Wednesday, August 13, 2008, Glacial Drumlin School

XIII. Adjournment – 8:50 P.M.

Mike DuPlayee moved that the meeting be adjourned. Phil McDade seconded and the motion carried.

MINUTES: Meeting of the Closed Session of the Monona Grove School District, Board of Education, held Tuesday, July 8, 2008, in the Nichols School, Superintendent's Office, Starting at 5:35 P.M.
BOARD MEMBERS PRESENT: Mike DuPlayee, Susan Fox, John Kitslaar, Susan Manning, Phil McDade
BOARD MEMBERS ABSENT: Jill List, Peter Sobol
ADMINISTRATORS PRESENT: Craig Gerlach, Mary Ellen Van Valin

Board members met in closed session for consideration and deliberation regarding contract negotiations with AFSCME Local 60 Educational Paraprofessionals, personnel issues, and heard two AFSCME Local 60 staff member grievances. Board members will be approving the AFSCME Local 60 Educational Paraprofessional agreement and personnel issues during the Consent Agenda of the regular Board meeting.

The Board of Education heard two AFSCME Local 60 staff member grievances and upheld the Administrative recommendation and denied the grievances.