

MINUTES: Meeting of the Monona Grove School District, Business Services Committee,
held on Wednesday, June 27, 2007, in the Nichols School, District Office
Board Room, Starting at 5:00 P.M.

BOARD MEMBERS PRESENT: John Weinberger, Susan Manning, Peter Sobol

COMMUNITY MEMBERS PRESENT: Jason McCutchin, Judy Runk

ADMINISTRATORS PRESENT: Mary Ellen Van Valin, Gary Schumacher, Mark Scullion

OTHERS PRESENT: John Kitslaar

I. Opening of Meeting – John Weinberger

John Weinberger stated he is implementing the following guidelines for future Committee meetings: Only members of the Committee will sit at the table for the meeting. Those presenting will sit at the table and then leave the table after their presentation. All agenda items asking for approval will have the motion made and seconded before discussion is held by the Committee.

II. Declaration of Public Notice – Acknowledged

III. Public Appearances – None

IV. Approval of the Minutes of the May 30, 2007, Business Services Committee Meeting

Peter Sobol moved approval of the minutes of the May 30, 2007, Business Services Committee meeting. Jason McCutchin seconded and the motion carried.

V. Opportunity for Public Input on the 2007-2008 Proposed Monona Grove School District Budget

No one was in attendance that wished to speak to the Committee regarding the 2007-2008 proposed Monona Grove School District budget.

VI. Update on the Newly Created Energy Conservation Policy – Dr. Schumacher

VII. Discussion and Possible Approval of Energy Conservation Policy

Dr. Schumacher, along with Mark Scullion (Director of Buildings & Grounds), Bob Priem (Custodian), Rob Everhart (Private Consultant and Resident of the District) reported on the meeting that was held to research and write a policy on energy conservation. He also stated Maury Smith (high school teacher), Scott Amera (elementary school teacher), and a high school student also contributed to the research and writing of this policy.

Dr. Schumacher stated this policy and study of energy conservation has been researched for the past year but after a report by Maury Smith and Logan Bliss (high school student), regarding the money that could be saved, just at the high school, it was determined that the study should begin as soon as possible.

Peter Sobol moved that the Committee recommend to the Board of Education approval of the Energy Conservation Policy as amended. Judy Runk seconded and the motion carried.

VIII. Update on Keyless Entry and Norman Vethe Forest – Mark Scullion

Mark Scullion reported he has completed further research on keyless entry systems and the district, after further negotiations, will continue working with HSM (Honeywell Security Management) to install keyless entry in all district buildings.

Mark reported he had received correspondence from the DNR and they do not need any special permit to construct the boardwalk over the wetland area in the Norman Vethe School Forest. With this clearance, work will begin immediately and it should be completed by the start of the 2007-2008 school year.

IX. Review and Possible Approval of 2007-2008 Budgets

- A. Fund 50 – Food Service Budget – Barb Waara – (Reviewed last month, needs approval by the Committee)

Peter Sobol moved approval of Fund 50 – Food Service Budget, as presented at the May 30, 2007, Committee meeting. Jason McCutchin seconded and the motion carried.

Peter Sobol moved approval of the following budgets:

- B. Fund 80 – Other Than Pool – Including AV/City of Monona
- C. 110, 120, 130, 140 – Elementary School Budgets
- D. 200 – Middle School Budget
- E. 400, 420, 430 – High School, Alternative High School, School to Work
- F. 544 –Substitute and Supervision Budgets
- G. 875 – Curriculum and Instruction

Judy Runk seconded.

Mary Ellen Van Valin reviewed the budgets with discussion being held regarding the individual school budgets.

After further discussion of the budgets, motion carried.

X. Confirm Next Meeting Date

Committee members scheduled the following meeting dates:

Wednesday, July 25, 2007
Wednesday, August 22, 2007
Wednesday, September 19, 2007
Monday, October 22, 2007, Annual Meeting
Wednesday, October 24, 2007, If Needed
Wednesday, November 28, 2007
Wednesday, January 2, 2008
Wednesday, January 30, 2008
Wednesday, February 27, 2008
Tuesday, March 25, 2008
Wednesday, April 23, 2008
Wednesday, May 28, 2008
Wednesday, June 25, 2008

XI. Adjournment

Peter Sobol moved that the meeting be adjourned. Judy Runk seconded and the motion carried. The meeting was adjourned at 6:35 P.M.