

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, June 25, 2008, in the Nichols School, District Office Board Room, Starting at 5:00 P.M.

BOARD MEMBERS PRESENT: Peter Sobol, Phil McDade

BOARD MEMBER ABSENT: Susan Manning

COMMUNITY MEMBERS PRESENT: Jason McCutchin, Judy Runk

ADMINISTRATOR PRESENT: Mary Ellen Van Valin

I. Opening of Meeting – Peter Sobol – 5:00 P.M.

II. Declaration of Public Notice – acknowledged

III. Public Appearances – none

IV. Approval of the Minutes of the May 28, 2008, Business Services Committee Meeting

Phil McDade moved approval of the minutes of the May 28, 2008, Business Services Committee meeting. Judy Runk seconded. Motion carried.

V. Opportunity for Public Input on the 2008-2009 Proposed Monona Grove School District Budget

No one was in attendance that wished to speak to the Committee regarding the 2008-2009 proposed Monona Grove School District budget.

VI. Discussion and Possible Approval of Purchase of a Food Service Delivery Vehicle – Mark Scullion & Barb Waara

Mark Scullion presented information on four bids he and Barb Waara had solicited for the purchase of a food service delivery vehicle. Because of an increase in deliveries to schools with the addition of Glacial Drumlin it was determined additional delivery transportation would be needed.

Phil McDade moved that the Committee recommend to the Board of Education approval of the quote from Kayser Ford for a 2008 Ford E-350 Cutaway in an amount not to exceed \$27,835. Jason McCutchin seconded and the motion carried.

VII. Update on the 2008-2009 Capital Maintenance Budget

Mark Scullion stated his 2008-2009 capital maintenance budget is on hold until Winnequah School renovations (including corrective measures for most recent water damage), some remodeling at Cottage Grove School that is needed, and removal of the modular units and roofing needs at Taylor Prairie School have been determined.

VIII. Update on 2008-2009 District Transportation, Including Unusually Hazardous Transportation Areas – John VanderMerwe

John VanderMerwe, Transportation Supervisor, reported on a study that was completed for the unusually hazardous transportation areas in the City of Monona as reported by the Dane County Sheriff's Department. Because of changes in grade configuration and the latest report received from the Dane County Sheriff Department he feels it will have some impact on bussing in Monona. A similar study of the Cottage Grove area will also be conducted.

IX. Review and Possible Approval of the Following Budgets for 2008-2009

Mary Ellen Van Valin presented the following budgets for approval by the Committee:

- A. Fund 10, Location 544 – District Supervision, Additives, and Supplemental Coaching
- B. Title I Grant Budget Location 885
- C. Title IIA Grant Budget Location 887
- D. Title IID Grant Budget Location 893
- E. Title IIIA Grant Budget Location 894
- F. Title IV Grant Budget Location 886
- G. Title V Grant Budget Location 890
- H. Carl Perkins Grant Budget Project 601
- I. Fund 27 – IDEA Grant Budget Project 341
- J. Fund 27 – Preschool Entitlement Grant Budget Project 347

Bill Breisch reviewed the grant budgets as listed above. Mary Ellen Van Valin reported all budgets presented showed no increase or a slight increase from last year. The Committee will be forwarding all budgets to the Board of Education at such time as the final budget is presented to them for approval.

Phil McDade moved approval of the budgets as presented A-J. Jason McCutchin seconded. Motion carried.

X. Overview of the Department of Public Instruction School Finance Website

Mary Ellen Van Valin presented information on the Department of Public Instruction's (DPI) website – <http://dpi.wi.gov/sfs/>. She stated DPI has improved the website and the Wisconsin Uniform Financial Accounting Requirements (WUFAR) site is very knowledgeable.

XI. Discussion and Possible Approval of Business Services Committee Dates for 2008-2009

Phil McDade moved approval of the following Business Services Committee dates for 2008-2009:

Wednesday July 23, 2008
Thursday August 28, 2008
Monday September 22, 2008
Wednesday October 29, 2008
Wednesday December 3, 2008
Wednesday January 7, 2009
Wednesday January 28, 2009
Wednesday February 25, 2009
Wednesday April 1, 2009
Wednesday April 22, 2009
Wednesday May 27, 2009
Wednesday June 24, 2009

Judy Runk seconded and the motion carried.

XII. Adjournment

Phil McDade moved that the meeting be adjourned. Judy Runk seconded and the motion carried. The meeting was adjourned at 6:06 P.M.