

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, May 28, 2008, in the Nichols School, District Office Board Room, Starting at 5:00 P.M.

BOARD MEMBERS PRESENT: Peter Sobol, Susan Manning, Phil McDade

COMMITTEE MEMBERS PRESENT: Jason McCutchin, Judy Runk

ADMINISTRATORS PRESENT: Gary Schumacher, Mary Ellen Van Valin

I. Opening of Meeting – Peter Sobol

II. Declaration of Public Notice – acknowledged

III. Public Appearances – none

IV. Approval of the Minutes of the April 23, 2008, Business Services Committee Meeting

Phil McDade moved approval of the minutes of the April 23, 2008, Business Services Committee meeting. Susan Manning seconded and the motion carried.

V. Opportunity for Input on the 2008-2009 Budget

The following citizens addressed the Committee regarding the reduction of one elementary principal in Monona as part of the budget cuts for 2008-2009:

1. Jessica Ace, 4718 Tonyawatha Trail, Monona
2. Gerald Wright, 4718 Tonyawatha Trail, Monona
3. Andrew Homburg, 610 Clear Spring Ct, Monona
4. Randy Parvin, 503 Frost Woods Road, Monona
5. Larry Miller, 1110 Nishishin Trail NE, Monona

VI. Review and Possible Approval of Replacing Irrevocable Employee Benefit Trust (Fund 73) and Resolution Authorizing Trust – David Branback, National Insurance Services

David Branback, National Insurance Services representative, reviewed with the Committee the irrevocable Employee Benefit Trust fund for post employment benefit costs, other than retirement, that the Board approved in May of 2005. Mr. Branback is recommending that the district replace the districts current irrevocable employee trust (Fund 73) because of the legislature changing state law on January 4, 2006 (WI Act 99) which allows municipalities (including school districts) to invest public dollars in a wider range of investment options.

After discussion of Agenda Items VI, VII, VIII, Phil McDade moved that the Committee recommend to the Board of Education approval of the resolution and creation of the Irrevocable Employee Trust Fund as described in the documents presented by David Branback, National Insurance Services representative. Jason McCutchin seconded. After further discussion a vote was taken and the motion carried.

- VII. Discussion and Possible Approval of Corporate Resolution with M & I Bank for the Irrevocable Employee Benefit Trust (Fund 73) – David Branback, National Insurance Services

Phil McDade moved that the Committee recommend to the Board of Education approval of the Corporate Resolution with Marshall & Ilsley Trust Company, N.A., as the investment agent of the trust as presented by Robert Zellers representing Marshall & Ilsley Trust Company, N.A. Jason McCutchin seconded. After further discussion a vote was taken and the motion carried.

- VIII. Discussion and Possible Approval of Expansion of Investment Options Allowed Under Wisconsin Act 99 for Irrevocable Employee Benefit Trust (Fund 73) – David Branback, National Insurance Services

Phil McDade moved that the Committee recommend to the Board of Education approval to expand the allowable District investment options, as provided within state law (WI Act 99) to include investment in money market vehicles. Jason McCutchin seconded. After further discussion a vote was taken and the motion carried.

- IX. Discussion and Possible Approval of Proposal to Create a School/Community Garden at Glacial Drumlin School – Kristi Williams

Kristi Williams presented information to the Committee regarding a proposal to create a school/community garden at Glacial Drumlin School. Ms. Williams based her proposal on a school/community garden at Midvale Elementary School that is very successful. She also stated the Monona Grove Education Foundation has approved a \$2,000 start up grant for the project.

Susand Manning moved that the Committee recommend to the Board of Education approval of the land use at Glacial Drumlin School for school/community gardens. Phil McDade seconded and the motion carried.

Ms. Williams will meet with administration to establish a committee to begin implementation of the project.

- X. Discussion and Possible Approval of Voluntary Student Accident Insurance Provider for 2008-2009

Susan Manning moved that the Committee recommend to the Board of Education approval of Student Assurance Services, Inc., as the provider of voluntary student accident insurance for the school district for the 2008-2009 school year. Judy Runk seconded and the motion carried.

XI. Discussion and Possible Approval to Recommend to Contract with a Firm to Conduct Guaranteed Performance Contracts for Improvement to the District's Energy System – Gary Schumacher

Peter Sobol and Gary Schumacher reviewed the process used to select firms to interview to conduct guaranteed performance contracts for improvement to the district's energy system. Three firms were invited to interview with the Committee: Honeywell, Johnson Control and McKinstry. It is the recommendation of the Energy Committee that the contract be awarded to McKinstry. Gary Schumacher and Peter Sobol both thanked the following Committee members for their time and hard work on this project: Mary Ellen Van Valin, Mark Scullion, Maury Smith, Bob Priem, Scott Amera, Rob Everhart, and various Monona Grove High School students when time permitted.

Susan Manning moved that the Committee recommend to the Board of Education approval of contracting with McKinstry to conduct guaranteed performance contracts for improvement to the district's energy system as presented by the Energy Committee. Phil McDade seconded and the motion carried.

XII. Discussion and Possible Approval of the Following Budgets for 2008-2009

Mary Ellen Van Valin presented, along with Barb Waara (Food Service) and Jeff Schreiner (District Athletic Budget) the following budgets to the Committee for review:

- A. Fund 50 – Food Service – Barb Waara
- B. Location 432 – District Athletic Budget – Jeff Schreiner
- C. Location 870 – Audio Visual Budget

Mary Ellen Van Valin removed discussion of Location 544 – Supervision and Additive Pay until the next Business Services Committee meeting.

Phil McDade moved approval of the above list of budgets (A-C) as presented. Susan Manning seconded and the motion carried.

XIII. Confirm Next Meeting Date – Wednesday, June 25, 2008, 5:00 P.M. at Nichols School in the District Office Board Room.

XIV. Adjournment

Phil McDade moved that the meeting be adjourned. Judy Runk seconded and the meeting was adjourned at 7:30 P.M.