

MINUTES: Meeting of the Monona Grove School District, Personnel & Policy Committee, held on Wednesday, May 16, 2007, in the Nichols School, District Office Board Room, Starting at 6:05 P.M.

BOARD MEMBERS PRESENT: Mike DuPlayee, Kathy Bultman, Phil McDade, Susan Manning

COMMUNITY MEMBER PRESENT: Jill List (arrived 6:15 P.M. – left 8:05 P.M.) Larry Miller

ADMINISTRATORS PRESENT: Gary Schumacher, Barb Berg, Paul Herrick, Patti McGinnis, David O’Connell, Jeff Schreiner, Ann Schroeder, Renee Tennant

OTHERS PRESENT: John Kitslaar, Peter Sobol, John Weinberger

I. Opening of Meeting – Mike DuPlayee

II. Declaration of Public Notice – Acknowledged

III. Public Appearances

The following individuals addressed the Committee regarding the consolidation of three Maywood second grade classrooms into two third grade classrooms at Nichols School:

- Laura Liston, 6204 Winnequah Road, Monona
- Matt Breen, 6405 West Gate Road, Monona
- Tim Handell, 4409 Gordon Avenue, Monona

The following individual addressed the Committee regarding mandatory course selections for participation in extra-curricular activities at Monona Grove High School:

- Jill List, 4370 Citation Ct, Cottage Grove

Discussion was held by the Committee regarding consolidation of three second grade classes presently at Maywood into two third grade classes at Nichols for the 2007-2008 school year. A special meeting of the Committee will be held on Tuesday, June 26, 2007, at which time the administration will present information on how staffing decisions are determined.

IV. Approval of the Minutes of the April 25, 2007, Personnel & Policy Committee Meeting

Kathy Bultman moved approval of the minutes of the April 25, 2007, Personnel & Policy Committee meeting. Larry Miller seconded and the motion carried.

V. Discussion and Possible Approval of Student Handbook Revisions

Maywood & Nichols School – Ann Schroeder, Principal, Nichols School, spoke in Connie Haessly’s absence. Ms. Schroeder stated only minimal changes were made to the Maywood and Nichols Student Handbooks. The following new policies will be included in each school’s handbook: Wellness Policy (Board Policy 458) and Use of Seclusion and Physical Restraint (Board Policy 447.3). The Transportation Policy (Board Policy 751) was amended wherever reference was made to transportation user fees. Committee members reviewed the handbooks and asked clarification questions with no major changes to the document.

Susan Manning moved approval of the Maywood & Nichols Student Handbooks as presented. Larry Miller seconded and the motion carried.

Taylor Prairie School – Barb Berg, Principal, stated the Wellness Policy (Board Policy 458), information relating to Literacy Focus and birthday treats were the only new additions to the handbook. Discussion was held regarding the section entitled “Taylor Prairie Literacy Force”. Committee members reviewed the handbook and asked clarification questions with no major changes to the document.

Kathy Bultman moved approval of the Taylor Prairie Student Handbook as written. Jill List seconded and the motion carried.

Cottage Grove School – Renee Tennant, Principal, stated the only new section to their handbook was a paragraph entitled “Medication at School”. The Wellness Policy (Board Policy 458) would be included and changes to the Transportation Policy (Board Policy 751) wherever reference was made to the transportation use fee. Committee members reviewed the handbook and asked clarification questions with no major changes to the document.

Larry Miller moved approval of the Cottage Grove School Student Handbook as written. Kathy Bultman seconded and the motion carried.

Winnequah Middle School – Patti McGinnis, Principal, and Paul Herrick, Assistant Principal reviewed changes to the Winnequah Middle School Student Handbook. The only addition to their handbook is an overview of the Wellness Policy, updated discipline policy, consequences for behavior infractions on buses was updated/changed, and reference to non-negotiable items expanded to include electronic devices. Committee members reviewed the handbook and asked clarification questions with no major changes to the document.

Kathy Bultman moved approval of the Winnequah Middle School Student Handbook as written. Larry Miller seconded and the motion carried.

Monona Grove High School – David O’Connell reviewed changes to the Monona Grove High School Student Handbook. The only additions to the handbook were that with the Class of 2011, 24 credits will be required for graduation and inclusion of wording under Other Disciplinary Infractions - Sexual Harassment, as recommended by legal counsel. Committee members reviewed the handbook and asked clarification questions with no major changes to the document.

Kathy Bultman moved approval of the Monona Grove High School Student Handbook as written. Larry Miller seconded and the motion carried.

Monona Grove High School Extra Curricular Code of Conduct – Jeff Schreiner gave his annual overview of the Monona Grove High School Extra-Curricular Code document. Mr. Schreiner stated he saw no major problems in implementation of the Code of Conduct during the current school year. Committee members reviewed the document and asked clarification questions with no major changes being recommended.

Kathy Bultman moved approval of the Monona Grove High School Extra-Curricular Code of Conduct document. Susan Manning seconded and the motion carried.

- VI. Report From Monona Grove High School Booster Club Review Committee – Jeff Schreiner, Sharon Henes, Joyce Hamm
&
- VII. Discussion and Possible Approval of a Booster Club Policy

Jeff Schreiner stated the Booster Club Review Committee was formed as the outcome of a directive from the Personnel & Policy Committee to review the Booster Club Policy. It was further stated the Booster Review Committee would draft a policy for Committee and Board approval. The Booster Club Review Committee included booster club representatives, administration, and Board members. Four meetings were held and discussion revolved around re-writing the Booster Club Policy and improving booster club/school district relationships.

Discussion was held by the Committee regarding the proposed Policy No. 881.1 – Relations With Booster/Parent Organizations.

Larry Miller moved that the Committee recommend to the Board of Education approval of Board Policy 881.1 – Relations With Booster/Parent Organizations, as amended. Kathy Bultman seconded and the motion carried.

- VIII. Establish Next Meeting Date

The next meeting of the Personnel & Policy Committee will be Wednesday, June 20, 2007, 6:00 P.M., Cottage Grove School, Distance Learning Lab.

The Committee also scheduled June 26, 2007, 7:00 P.M., as the date for the administration to present information on how staffing decisions are determined.

- IX. Adjournment

Susan Manning moved that the meeting be adjourned. Kathy Bultman seconded and the motion carried. The meeting was adjourned at 9:25 P.M.