

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, April 27, 2005, in the Nichols School, District Office Board Room, Starting at 5:07 P.M.

BOARD COMMITTEE MEMBERS PRESENT: Nancy Allen, John Kitslaar, John Weinberger

COMMUNITY MEMBERS PRESENT: Jim Blair, Dan Millin

ADMINISTRATORS PRESENT: Gary Schumacher, Jeff Avery

OTHERS PRESENT: Mike DuPlayee, Phil McDade, Mark Scullion, Bill Herman, John VanderMerwe, Mary Ellen Van Valin

I. Opening of Meeting – John Weinberger

II. Declaration of Public Notice – acknowledged

III. Public Appearances

Susan Welsch, 500 East Dentaria, Cottage Grove, spoke regarding after school and after sports bussing to Cottage Grove and the length of the bus ride for Cottage Grove students to get to and from schools located in Monona.

IV. Approval of the Minutes of the March 23, 2005, Business Services Committee Meeting

Nancy Allen moved approval of the March 23, 2005, Business Services Committee meeting minutes. Jim Blair seconded and the motion carried.

V. Opportunity for Public Input on the 2005-2006 Proposed Monona Grove School District Budget

No one was in attendance to offer public input on the 2005-2006 proposed Monona Grove School District budget.

VI. Discussion of Hours of Operation of School Bus Routes and Late Bus Service

Information was provided by John Vander Merwe, Director of Transportation, on costs to provide an additional late bus. Discussion was not held by the Committee, so this agenda item will be discussed at a future Business Services meeting.

VII. Discussion and Possible Approval of a Resolution to Authorize the Administration to Establish an Employee Benefit Trust in the Name of the Monona Grove School District

Jeff Avery, Director of Business Services, reviewed a resolution to provide a trust and administration of that trust at no cost to the district through Employee Benefit Trust.

Nancy Allen moved that the Committee recommend to the Board of Education approval of the establishment of an Employee Benefit Trust in the name of the employer and further that this trust will allow the employer to segregate funds for future post employment benefit liabilities. Dan Millin seconded and the motion carried.

VIII. Discussion and Possible Approval of a Resolution to Authorize the Administration to Implement a Plan That Utilizes IRS Code Section 403(b)/HRA (Health Reimbursement Arrangements)

Jeff Avery reviewed Resolution 403(b)/HRA with the Committee which if implemented would be at no cost to the district through National Insurance Services.

Nancy Allen moved that the Committee recommend to the Board of Education that they authorize the administration to implement a plan that utilizes IRS Code Section 403(b)/HRA to save the employer payroll taxes on payments to employees at retirement. Jim Blair seconded and the motion carried.

IX. Discussion and Possible Approval of Student Assurance Services, Inc., as the Provider of Voluntary Student Accident Insurance for the 2005-2006 School Year

Nancy Allen moved that the Committee recommend to the Board of Education approval of Student Assurance Services, Inc., as the provider of Voluntary Student Accident Insurance for the 2005-2006 school year. Dan Millin seconded and the motion carried. This is a continuance of coverage from the 2004-2005 school year and will be at no cost to the school district.

X. Discussion and Possible Approval of a Lease of the Kuhle Farm in Cottage Grove

Nancy Allen moved that the Committee recommend to the Board of Education approval of a lease agreement with Steve Bork, Cottage Grove, for rental of the Kuhle Farm from May 1, 2005 through December 15, 2005. John Kitslaar seconded and the motion carried.

XI. Review of Budgets

- A. Winnequah Middle School - \$140,438
- B. Monona Grove High School - \$285,503
- C. School to Work Program - \$3,250
- D. Director of Technology - \$283,4000
- E. Director of Curriculum & Instruction - \$154,429
- F. Food Service - \$860,979 & \$879,805.15

Mr. Avery reported all budgets were at or below recommended guidelines as established by the Board of Education

XII. Acceptance and Approval of 2003-2004 Monona Grove School District Audit

Nancy Allen moved that the Committee recommend to the Board of Education acceptance and approval of the 2003-2004 Monona Grove School District Audit. Dan Millin seconded and the motion carried.

XIII. Discussion and Possible Approval of Computer Purchases

Bill Herman, Director of Technology, reviewed bids he had received for the purchase of 150 computers and monitors. Mr. Herman will increase his purchase to 155 computers and monitors to accommodate an order for the Special Education Department.

Nancy Allen moved that the Committee recommend to the Board of Education the purchase of 155 computers as offered by Partstock and the purchase of 155 conventional 17" monitors from Dell Computers. Jim Blair seconded and the motion carried.

XIV. Confirm Next Meeting Date, Time and Place

The next regularly scheduled meeting will be Wednesday, May 25th, 2005, 5:00 P.M., in the Nichols School, District Office Board Room.

XV. Adjournment

Nancy Allen moved that the meeting be adjourned. Jim Blair seconded and the motion carried. The meeting was adjourned at 6:00 P.M.