

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Monday, March 19, 2007, in the Nichols School, District Office Board Room, Starting at 5:00 P.M.

BOARD MEMBERS PRESENT: Nancy Allen, John Weinberger, Kristi Williams
COMMUNITY MEMBERS PRESENT: Jason McCutchin, Judy Runk
ADMINISTRATORS PRESENT: Gary Schumacher, Mary Ellen Van Valin, Paul Brost
OTHERS PRESENT: Mike DuPlayee, John Kitslaar, Mark Scullion, John VanderMerwe, Jeff Schreiner, Kristi Massey

- I. Opening of Meeting-John Weinberger
- II. Declaration of Public Notice – Acknowledged
- III. Public Appearances – None
- IV. Approval of the Minutes of the February 28th, 2007, Business Services Committee Meeting

Nancy Allen moved approval of the minutes of the February 28th, 2007, Business Services Committee meeting as amended. Judy Runk seconded and the motion carried.
- V. Presentation of New On-Line Facility Reservation Software, “School Web Data”

Jeff Schreiner and Kristi Massey gave an overview of the on-line facility reservation software that will change the facility usage availability procedures previously used. This new software will enable school staff and the public access to the program to determine availability for after hour’s usage of the district buildings. Jeff and Kristi will keep the Committee informed as they approach implementation of the software, which is targeted for July 1, 2007.
- VI. Discussion and Possible Approval of the 2007-2008 Capital Outlay Budget

Mark Scullion presented the 2007-2008 Capital Outlay Budget. Mark reviewed the projects that will be completed this summer on district buildings. For a complete list of all projects being considered, information is available at the District Office as part of the official minutes of the meeting.

Discussion was held on Taylor Prairie roof damage caused by hail and ice damage. The insurance company has settled the claim and repairs to that roof will take place this summer after summer school classes are completed.

Nancy Allen moved that the Committee recommend to the Board of Education approval of the 2007-2008 Capital Outlay Budget as presented by Mark Scullion, Director of Facilities & Safety. Kristi Williams seconded and the motion carried
- VII. Discussion and Possible Approval of the Following Budgets for 2007-2008
 - A. 539 Transportation – slight increase in budget due to clothing allowance, bus replacement costs, and fuel.
 - B. 540 Buildings & Grounds (including utilities) – slight increase due to operational and data processing services – utilities budget is expected to decrease.
 - C. 541 Technology – no increase.

- D. 880 Pupil Services – slight increase due to defibrators being reprogrammed.
- E. 881 Early Learning Fair – no increase.
- F. 884 EXCEL Program – no increase.
- G. 891 SOAR Program – no increase.

Nancy Allen moved approval of the budgets as submitted. Kristi Williams seconded and the motion carried.

VIII. Confirm Next Meeting Date

The next meeting of the Business Services Committee is Wednesday, April 25th, 2007, 5:00 P.M., Nichols School – District Office Board Room.

IX. Adjournment

Kristi Williams moved that the meeting be adjourned. Nancy Allen seconded and the motion carried. The meeting was adjourned at 6:15 P.M.