

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, February 28, 2007, in the Nichols School, District Office Board Room, Starting at 5:11 P.M.

BOARD MEMBERS PRESENT: Nancy Allen, John Weinberger
BOARD MEMBER ABSENT: Kristi Williams
COMMUNITY MEMBER PRESENT: Judy Runk
COMMUNITY MEMBER ABSENT: Jason McCutchin
ADMINISTRATORS PRESENT: Gary Schumacher, Mary Ellen Van Valin, Paul Brost
OTHERS PRESENT: Mike DuPlayee, John Kitslaar, Phil McDade (Arrived 5:40 P.M.)

I. Opening of Meeting-John Weinberger

Mike DuPlayee was appointed to the Committee for this meeting to replace Kristi Williams who is absent.

II. Declaration of Public Notice – Acknowledged

III. Public Appearances – None

IV. Approval of the Minutes of the January 24, 2007, Business Services Committee Meeting

Nancy Allen moved approval of the minutes of the January 24th, Business Services Committee meeting. Judy Runk seconded and the motion carried.

V. Discussion and Possible Approval of Food Service Meal/Milk Prices for 2007-2008

Mary Ellen Van Valin reported Barb Waara, Food Service Director, is recommending a zero increase for meal and milk prices for the 2007-2008 school year.

Judy Runk moved that the Business Services Committee recommend to the Board of Education approval of the Food Service meal and milk prices for the 2007-2008 school year reflecting a zero increase from the 2006-2007 school year. Nancy Allen seconded and the motion carried.

VI. Discussion and Possible Approval of Student Fee Schedule(s) for 2007-2008

Mary Ellen Van Valin presented the 2007-2008 Student Fee Schedule. The following changes are reflected in the proposed fee schedule for 2007-2008: new fees for middle school portfolio binders (\$4) and high school student writing handbooks (\$22); increase of \$1.00 for K-5 elementary yearbooks (from \$5.50 to \$6.50); decrease of \$7 for music uniform cleaning fee (from \$12.00 to \$5); summer school fees were removed from many courses that were charged previous years; additions to fee schedule were \$35 for Freshman Jump Start Orientation, \$6 for middle school tech ed class projects, \$30 for high school medical terminology workbook, \$5 for 6th grade FACTS project fee, and \$3 for 7th grade Foreign Language project fee.

Mike DuPlayee moved that the Business Services Committee recommend to the Board of Education approval of the 2007-2008 Student Fee Schedule as presented by Mary Ellen Van Valin. Nancy Allen seconded and the motion carried.

VII. Discussion and Possible Approval of the Following Budgets for 2007-2008

- A. 535 Superintendent's Office – no increase from 2006-2007 budget
- B. 537 Business Office – slight increase from 2006-2007 budget
- C. 878 Jump Start Program at Monona Grove High School – new budget for 2007-2008
- D. 879 Summer School – slight decrease from 2006-2007 budget
- E. Fund 38 Debt Payments
- F. Fund 39 Debt Payments

VIII. Presentation by PMA Financial Network on the New Budget Forecasting Model

Scott Gralla, Financial Analyst for PMA Financial, reviewed PMA's Financial Planning Program and how it would benefit the Monona Grove School District. Mary Ellen Van Valin will continue to work with Mr. Gralla to see how this program could be implemented and used as a budget forecasting model for our school district.

IX. Confirm Next Meeting Date

The next meeting of the Business Services Committee is Monday, March 19th, 2007, 5:00 P.M., Nichols School – District Office Board Room.

X. Adjournment

Mike DuPlayee moved that the meeting be adjourned. Nancy Allen seconded and the motion carried. The meeting was adjourned at 6:00 P.M.