

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, February 25, 2009, in the Nichols Building, District Office Board Room, Starting at 5:15 P.M.

BOARD MEMBERS PRESENT: Peter Sobol, Susan Manning, Phil McDade

COMMUNITY MEMBERS PRESENT: Jason McCutchin, Judy Runk

ADMINISTRATORS PRESENT: Mary Ellen Van Valin, Craig Gerlach

I. Opening of Meeting – Peter Sobol

II. Declaration of Public Notice - acknowledged

III. Public Appearances

Willie Liddicoat, representing North America Mechanical Inc (NAMI) and a citizen of Monona, 4555 Winnequah Road, shared information with the Committee on maintenance and energy services they could provide the district.

IV. Approval of the Minutes of the January 28, 2009, Business Services Committee Meeting

Phil McDade moved approval of the minutes of the January 28, 2009, Business Services Committee meeting. Jason McCutchin seconded and the motion carried. Susan Manning asked that Mr. Liddicoat be made aware of the Energy & Sustainability Committee's meeting schedule.

V. Discussion and Possible Approval of Energy Performance Contract with McKinstry

Peter Sobol began discussion by stating McKinstry had agreed to wait in the hall while the Committee discussed the energy performance contract. Susan Manning noted she would prefer McKinstry was in the meeting to answer questions and stated she felt that by them being asked not to enter the meeting she was concerned this action may be in violation of the open meeting law.

The Committee asked McKinstry to join the meeting to answer any remaining questions. Discussion was held regarding the contract and if stimulus dollars could be used for any of the project

Mark Scullion reported on information he had received regarding repairs to the Taylor Prairie roof. He will be sharing information with McKinstry to see if this could be added to the proposal.

Susan Manning moved that the Committee recommend to the Board of Education approval of the McKinstry Energy Performance Contract as presented for all district buildings and the anticipated addition of Taylor Prairie roofing needs. No second to the motion. Motion failed.

Phil McDade moved that the Committee recommend to the Board of Education approval of the McKinstry Performance Contract with Facility Improvement Measures (FIMS) limited to non Maywood and Nichols projects with the addition of possible Taylor Prairie roof repairs (friendly amendment - not to exceed \$450,000) Jason McCutchin seconded.

Discussion was held. A roll call vote was requested: McDade – aye; Sobol – aye; McCutchin – aye; Manning – nay; and Runk – aye.

Susan Manning asked that the minutes reflect she did not vote in support of the motion as she strongly supports that the contract include all schools that are presently being utilized in the district.

VI. Presentation of 2009-2010 Budgetary Update and Preliminary Proposed Budgetary Reductions

Craig Gerlach stated he is not ready to bring a budget update to the Committee. The administration has been working on budget cuts but discussion is still being done at the administrative level. John Faust reported on possible stimulus funding that would help the deficit for two years but not solve the structural deficit the district is facing. The Superintendent stated he will keep the Board apprised of any developments in funding and will report at an upcoming meeting on proposed budget cuts. Open Enrollment was briefly discussed and will be added as an agenda item for the March Board meeting.

VII. Discussion and Possible Approval of District Transportation Bids 2009-2014

Mary Ellen Van Valin and John VanderMerwe presented information on the bids received for the school district bus transportation. They reported it was very competitive bidding with eleven companies receiving information and five companies submitting proposals. After an analysis of the information received they are recommending Badger Bus be awarded Part A of the package.

Part B of the bidding process was for in district bussing or what is presently being done by our school district. Rite Way Transportation presented the low bid in this category. After comparing costs of Rite Way and district costs to provide the services, pro's and con's of both, the administration is recommending that the district continue with district owned bussing for Part B.

Phil McDade moved that the Committee recommend to the Board of Education acceptance of Badger Bus Lines, Inc., bid for transportation services for 2009-2014 for bid package "Part A" as presented. Judy Runk seconded. Discussion was held. Motion carried.

Craig Gerlach thanked Mary Ellen Van Valin, Mark Scullion, and John VanderMerwe for their hard work during this process.

VIII. Discussion and Possible Approval of School Start and End Times 2009-2010

Renee Tennant, Principal, Glacial Drumlin School presented information on a recommendation to amend start and end times (bell times) for 2009-2010 for fifth grade students at Glacial Drumlin School. This year's fifth grade students at Glacial Drumlin have different start and end times from the sixth-eighth grade students. She stated this bell time change will result in fifth grade students being released for the day at 3:00 P.M. with bussing students remaining in the building, with supervision, until 3:33 P.M. when buses would transport all fifth-eighth grade students. John VanderMerwe reported the common start and end times will help in reducing the wait time for the second pickup at Cottage Grove School by about 20 minutes. The anticipated wait time for the second

pickup at Cottage Grove School would be approximately 15 minutes which is the same amount of wait time prior to Glacial Drumlin being built.

Phil McDade moved that the Committee recommend to the Board of Education the proposed change in the Glacial Drumlin fifth grade start and end times for 2009-2010 as presented. Jason McCutchin seconded. Discussion was held. Motion carried.

IX. Discussion and Possible Approval of Amending Board Policy No. 751 – Student Transportation Services – To Change the Defined Walk Area for Fifth Grade

John VanderMerwe presented information on an amendment to Board Policy No. 751 – Student Transportation Services, to change the defined walk area for fifth grade students to that as presently written in policy for sixth-twelfth grade students. He stated the change would affect all fifth grade students in the school district however Monona has many students bussed because they reside in an “unusually hazardous area”. Mr. VanderMerwe stated if the change is not made he will need to schedule three runs for Cottage Grove students instead of the two now being planned. He further stated the change in policy will not affect bussing in Monona.

Phil McDade moved that the Committee recommend to the Policy Committee a change in Board Policy 751 to include fifth graders in the attendance areas be included in the defined walk areas for grades 6-12 as students eligible for bus services if they live two or more miles from the school of attendance. Jason McCutchin seconded. Discussion was held. A roll call vote was requested: McDade – aye; Sobol – aye; McCutchin – aye; Manning – nay; and Runk – aye. Motion carried. John VanderMerwe will compose a letter to the Personnel & Policy Committee as to why the change is recommended. Susan Manning asking that the minutes reflect she voted no to the motion as she felt she needed additional information prior to the meeting to make her decision.

X. Discussion and Possible Approval of the Following Budgets for 2009-2010

- A. 535 – Superintendent’s Office
- B. 537 – Business Office
- C. Fund 38 – Non-Referenda Debt Service Fund
- D. Fund 39 – Referendum Approved Debt Service Fund

This agenda item will be discussed at the next meeting of the Business Services Committee.

XI. Confirm Next Meeting Date – Wednesday, April 1, 2009

XII. Adjournment

Judy Runk moved that the meeting be adjourned. Phil McDade seconded and the motion carried. The meeting was adjourned at 8:48 P.M.