

MINUTES: Meeting of the Monona Grove Board of Education held Wednesday, February 13, 2008, at Cottage Grove School in the LGI, Starting at 5:30 P.M.

BOARD MEMBERS PRESENT Kathy Bultman, Mike DuPlayee, John Kitslaar, Phil McDade, Peter Sobol, John Weinberger

BOARD MEMBER ABSENT: Susan Manning (via telephonic conference call)

ADMINISTRATORS PRESENT: Gary Schumacher, Mary Ellen Van Valin

I. Opening of Meeting – John Kitslaar

II. Declaration of Public Notice – acknowledged

III. Motion to Move into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(c)(e) Regarding Personnel Matters and Bargaining with Monona Grove Education Association – 5:35 P.M.

Kathy Bultman moved that the Board go into closed session pursuant to Wisconsin Statutes 19.85 (1)(c)(e) regarding personnel matters and bargaining with Monona Grove Education Association. John Weinberger seconded. Roll Call Vote: Bultman – aye; DuPlayee – aye; Kitslaar – aye; McDade – aye; Sobol – aye; and Weinberger – aye. Motion carried.

IV. Motion to Move Back into Open Session – 7:05 P.M.

Mike DuPlayee moved that the Board move back into open session. Phil McDade seconded and the motion carried.

V. Public Appearances

The following individuals spoke regarding the purchase of high school band uniforms:

- Sharon Henes, 720 Crawford Drive, Cottage Grove (also Glacial Drumlin school colors & mascot)
- Debbie Kreigh, 305 Nichols Road, Monona
- Mary O’Conner, 5103 Winnequah Road, Monona
- John DeBacher, 615 W Dean Avenue, Monona
- Kathy Bultman, 521 Nightingale Way, Cottage Grove

VI. Announcements – none

VII. Superintendent Report and Updates

Welcomed University of Wisconsin – Madison, Educational Psychology students that were in attendance.

A. Update on Recent Racial Incident at Monona Grove High School

Dr. Schumacher reported on a recent racially motivated incident that occurred in January involving Monona Grove High School students. A Cottage Grove student has been identified and will face school disciplinary action. Cottage Grove police are continuing their investigation.

B. Announcements - none

VIII. Old Business

A. Monthly Construction Report – Mike Huffman

Mike Huffman, Owner's Representative for the school district, reported work is progressing nicely at Glacial Drumlin School and the proposed completion date of June 10, 2008, is on schedule. Work will begin soon on summer remodeling inside Winnequah School and will be completed before school starts in the fall. Mr. Huffman also reported financially nothing has changed from the previous month.

B. Update on Superintendent Search Process – John Kitslaar

John Kitslaar reported School Exec Connect has received over twenty applications for the Superintendent vacancy. The Board will be meeting in early March to review candidate applications recommended School Exec Connect.

IX. New Business

A. Discussion and Possible Approval of a Planning Process for Budget Reductions for 2008-2009 School Year Plan

Dr. Schumacher stated Mary Ellen Van Valin, Director of Business Services, and PMA Financial Network representatives will be presenting information regarding the budget deficit facing the school district for the 2008-2009 school year.

Scott Gralla, Financial Analyst with PMA Financial Network, presented information regarding a financial planning model he prepared for the Monona Grove School District.

Mary Ellen Van Valin referred to a summary sheet she prepared that outlines the 2008-2009 budget and anticipated deficit. Ms. Van Valin's summary sheet shows a projected deficit of \$1,078,626.

John Kitslaar indicated at tonight's meeting the administration is looking to the Board of Education for guidelines as to how they would like them to proceed in determining budget cuts and the approximate targeted dollar amount. John Kitslaar reviewed the previous year process whereby the Administrative team would meet and recommend possible budget reductions to the Board of Education in a dollar amount they determined earlier. The suggested reductions would be reviewed by the Board of Education and would either approve or disapprove the suggested cutbacks.

Discussion was held regarding the extent of using fund balance to fund the 4K program and not for the anticipated deficit.

Kathy Bultman moved that the Board of Education approve the process as outlined by Dr. Schumacher (recommendations for budget cuts submitted by the Administrative Team to the Board of Education) in the targeted amount of \$621,000. Mike DuPlayee seconded. Discussion was held. Phil McDade suggested that the motion be amended to delete the dollar amount. Kathy Bultman moved to amend her own motion to delete reference to any dollar amount and that

the Administrative Team report back to the Board of Education with recommendations for budget cuts. Mike DuPlayee agreed to the amendment.

Roll call vote was requested. Bultman – aye; DuPlayee – aye; Manning – aye; Kitslaar – aye; McDade – aye; Weinberger – aye; and Sobol – aye. Motion carried.

X. Committee Reports and Recommendations

Curriculum Committee – Kathy Bultman

A. Report From the Curriculum Committee Meeting of January 16, 2008

1. Director Of Instruction Report

Bill Breisch, Director of Curriculum & Instruction gave an update on the implementation of the use of ACT's College Readiness Standards, implementation of the upgrade of 4K-5 grade reading literacy materials and instruction, and getting the word out to the Monona Grove School District community and beyond regarding what makes education in the school district distinctive.

B. Discussion and Possible Approval to Discontinue Participation in the Four Lakes Distance Education Network

Dr. Schumacher and Dr. Brost recommended to the Committee the discontinuation of the Four Lakes Distance Education Network due to lack of Monona Grove students registering for the courses being offered by the Consortium. Dr. Schumacher asked that the Board discontinue full consortium membership but possibly stay in the network at the associate level with less features.

Kathy Bultman moved to discontinue full participation in the Four Lakes Distance Learning Education Network. Phil McDade seconded. Discussion was held. Motion carried.

C. Confirm Next Meeting Date – No February meeting – March 26, 2008, 7:15 P.M. at the District Office.

Personnel & Policy Committee – Mike DuPlayee

A. Report From the Personnel & Policy Committee Meeting of January 16, 2008

B. Discussion and Possible Approval of Revisions to Board Exhibit 347 (1) – Directory Data Form

Mike DuPlayee moved approval of revisions to Board Exhibit 347 (1) – Directory Data Form. Kathy Bultman seconded. No discussion. Motion carried.

C. Discussion and Possible Approval of Department of Public Instruction (DPI) Model Special Education Policy and Procedures

Mike DuPlayee moved approval of Department of Public Instruction (DPI) Model Special Education Policy and Procedures. Kathy Bultman seconded. No discussion. Motion carried.

D. Discussion and Possible Approval of Board Policy 174 – School Board Organizational Meeting

Mike DuPlayee moved approval of Board Policy 174 – School Board Organizational Meeting. Kathy Bultman seconded. Discussion was held regarding when secret ballots could be used.

Peter Sobol made an amendment that the second paragraph read – Nominations for Board officers shall, at the request of a Board member, be by written ballot and any member receiving a vote is nominated. Phil McDade seconded. Vote on the amendment – carried.

Vote on motion as amended carried.

E. Discussion and Possible Approval of Board Policy 162 – New Board Member Orientation

Susan Manning moved approval of Board Policy 162 – New Board Member Orientation. Phil McDade seconded. Discussion was held regarding differentiation regarding “Old” and “New” Board members receiving orientation.

Kathy Bultman moved to take out all instances of “new” in the policy and add to fifth bullet – Appointments with selected administrative personnel shall be arranged by the Superintendent/designee.... Peter Sobol seconded. Amendment to motion passed.

Vote on motion as amended. Unsure of the vote, a roll call vote was done: Roll Call Vote: Bultman – aye; DuPlayee – aye; Manning – aye; Kitslaar – nay; McDade – nay; Weinberger – nay; and Sobol – aye. Amendment to motion carried.

Original motion as amended carried.

F. Next Meeting – February 20, 6:00 P.M. – Cottage Grove School Learning Center

Business Services Committee – John Weinberger

A. Report From the Business Services Committee Meeting of January 30, 2008

1. Update on 2008-2009 District Capital Outlay Budget

Mark Scullion reported to the Committee on his proposed five-year capital outlay budget. Some costs are still outstanding (Coldsprings Avenue repair, remodeling to Nichols). Mr. Scullion will report back to the Committee when he has those final numbers.

2. Update on Taylor Prairie Roof

Mark Scullion reported to the Committee on the continuing roof problems at Taylor Prairie School. He will be meeting with contractors to determine work that will be needed to correct the problems associated with the roof.

3. Discussion of Use of School Buildings on Sundays

Mary Ellen Van Valin and Mark Scullion reported to the Committee they would like to implement a change in building usage and not allow district buildings to be open on Sunday. They will bring back additional information regarding savings that could be realized and what groups (resident/non-resident) use the buildings on Sundays.

4. Update on the Preliminary 2008-2009 District Budget and Revenue Cap

Mary Ellen Van Valin presented to the Committee “first-cut” preliminary revenue cap(s) and 2008-2009 budget projection reports showing the school district will be in a deficit budgetary position.

B. Discussion and Possible Approval to Purchase New Monona Grove High School Band Uniforms

Dr. Paul Brost and Pat Dorn presented information and a proposal to the Committee for the purchase of 150 band uniforms from the Band Shop.

John Weinberger moved that the Board of Education approve the purchase of band uniforms from The Band Shop in an amount not to exceed \$29,385. The financing of the uniforms shall be \$10,000 from District funds from the current fiscal year, \$10,000 from the high school budget and \$9,385 from the Band Booster Club contingent upon the Band Booster Club documenting by February 27, 2008, adequate fund raising or sufficient progress towards fund raising to issue a purchase order by early March. Phil McDade seconded. Discussion was held. Motion carried.

C. Presentation of Monthly Budget Statement

John Weinberger presented the monthly budget statement with no questions or comments from Board members.

D. Confirm Next Meeting Date: February 27, 2008, 5:00 P.M., Nichols School, District Office Board Room

XI. Consent agenda

John Weinberger moved approval of the Consent Agenda. Phil McDade seconded.

John Kitslaar moved to amend the motion and remove approval of a staff leave of absence request submitted by Mendy Dorris to be considered after consent agenda approval. Kathy Bultman seconded. Motion to amend carried.

Motion on consent agenda as amended carried.

- A. Minutes of the January 9, 2008, Board meeting.
- B. Hiring of Staff – none submitted
- C. Staff Resignations
 - 1. Jessica Swan, Educational Paraprofessional, Winnequah Middle School (SOAR)
- D. Staff Contract Amendments – none submitted
- E. Staff Retirement Requests – none submitted
- F. Staff Leave of Absence Requests – removed from Consent Agenda
- G. Gift Donations
 - 1. Donation of a trade show booth from Cardinal Health to be used by the Monona Grove High School DECA program
 - 2. Cash donation of \$200.00 from Physicians Plus Insurance Corporation for Nichols School Physical Education Department

3. Donation of approximately \$1800.00 worth of white 11x17 copy paper from Omnipress to be used in all district schools
- H. Budget Transfers – complete list on file at the District Office with the official minutes of the meeting.
- I. Vouchers Payable
 1. Debt Service Fund Vouchers (Wire Transfer) in the amount of \$8,195.28
 2. General Fund Vouchers No. 176377-176951 in the amount of \$1,103,087.16
 3. Building Project Fund Vouchers No. 101110114 in the amount of \$1,441,664.24

John Kitslaar moved to deny the request submitted by Mendy Dorris, Social Studies Teacher, Monona Grove High School, for a one-year leave of absence for the 2008-2009 school year. Kathy Bultman seconded. Discussion was held. John Kitslaar withdrew his motion. Kathy Bultman agreed to withdraw her second.

Phil McDade moved approval of the leave request submitted by Mendy Dorris, Social Studies Teacher, Monona Grove High School, for a one-year leave of absence for the 2008-2009 school year. John Weinberger seconded. Kathy Bultman requested a roll call vote. Roll Call Vote: Bultman – nay; DuPlayee – nay; Kitslaar – nay; Manning – aye; Weinberger – aye; McDade – aye; and Sobol – aye. Motion carried.

XII. Adjournment

Phil McDade moved that the meeting be adjourned. John Weinberger seconded and the motion carried. The meeting was adjourned at 9:16 P.M.

MINUTES: Meeting of the Closed Session of the Monona Grove School District Board of Education held Wednesday, February 13, 2008, at Cottage Grove School in the Distance Learning Center, Starting at 5:35 P.M.

BOARD MEMBERS PRESENT Kathy Bultman, Mike DuPlayee, John Kitslaar, Phil McDade, Peter Sobol, John Weinberger

BOARD MEMBER ABSENT: Susan Manning

ADMINISTRATORS PRESENT: Gary Schumacher, Mary Ellen Van Valin

Board members met in closed session regarding personnel matters and bargaining with Monona Grove Education Association with no action taken.