MINUTES: Meeting of the Monona Grove School District, Board of Education, held Wednesday, February 11, 2009 in the Glacial Drumlin School I.M.C, Starting at 5:30 P.M

BOARD MEMBERS PRESENT: Mike DuPlayee, Susan Fox (arrived 5:40 P.M.), John Kitslaar, Jill List, Susan Manning, Phil McDade, Peter Sobol

ADMINISTRATORS PRESENT: Craig Gerlach, Mary Ellen Van Valin

I. Opening of Meeting – John Kitslaar

II. Declaration of Public Notice

III. Motion to Move into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(c)(e) for Consideration and Deliberation Regarding Personnel Issues And Contract Negotiations With the Monona Grove Education Association (MGEA)

Jill List moved that the Board move into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(c)(e) for consideration and deliberation regarding personnel issues and contract negotiations with the Monona Grove Education Association (MGEA). Mike DuPlayee seconded. Roll Call Vote: DuPlayee – aye; Kitslaar – aye; List – aye; Manning – aye; McDade – aye; and Sobol – aye. Motion carried.

IV. Motion to Move Back into Open Session – Approximately 7:07 P.M.

Mike DuPlayee moved that the Board move back into Open Session for the Board meeting and then reconvene in Closed Session following the Board meeting. Phil McDade seconded and the motion carried.

V. Public Appearances

The following individuals addressed the Board regarding information being discussed by the Ad Hoc Grade Configuration Committee:

1. Peter Doll, 901 Stony Hill Lane, Cottage Grove
2. Jill Olsen, 701 Sandpiper Trail, Cottage Grove
3. Mike Hackel, 333 Southing Grange, Cottage Grove
4. Scott Norton, 804 Stony Hill Lane, Cottage Grove
5. John Stangler, 712 Westlawn Drive, Cottage Grove

Sarah Croak and Jaime Schmied, staff members at Taylor Prairie School, reported on what is happening at Taylor Prairie School

VI. Correspondence and Announcements

Susan Manning announced that Jeff Skiles, co-pilot of the plane that crashed in the Hudson River in New York, was a graduate of Monona Grove High School.

VII. Superintendent's Report & Updates

A. Ad Hoc Committee to Study Grade Configuration 4K-8 Update

Craig Gerlach reported the Committee met last evening, February 10, 2009. The Committee has met several times and has had very good discussions of the issues but is not ready to take anything to the public regarding recommendations or solutions. Committee meetings are now being taped and copies can be checked out at the District Office and agendas, minutes, and back up information discussed at the Committee meetings can be found on the Monona Grove School District website (www.mononagrove.org). The next meeting of the Committee is on February 24, 2009.

B. Ad Hoc Committee to Study Athletic Field Use Update

Craig Gerlach reported the Committee met January 26, 2009, and is moving forward in their review of the athletic field usage and athletic playing field needs of the district. Discussions have been held with the municipalities regarding how they can help with space needs. The Committee will meet again on February 23, 2009, to continue their study.

C. Announcements

Craig Gerlach reported it was School Bus Driver Recognition Week from February 16-20, 2009. Schools and the administration will be recognizing school bus drivers with special activities throughout the week. Superintendent Gerlach thanked all district bus drivers for their service to the school district.

VIII. Old Business – none

IX. New Business

A. Report on WASB/WASDA/WASBO State School Board Convention held January 21-23, 2009, in Milwaukee

School Board members reported on the sessions they attended at the WASB/WASBO/WASDA Convention held in Milwaukee, Wisconsin, from January 21-23, 2009. They stated they received useful information and were very impressed with the sessions presented

B. Report on Second Friday in January Enrollment Count

Craig Gerlach shared with the Board of Education a report prepared by the Business Office showing the second Friday in January, 2009, enrollment figures. Enrollment figures reported between September, 2008, and January, 2009, showed an increase of 15 students district wide.

C. Discussion of 2009-2010 Budget Deficit Timeline

Craig Gerlach reported the administration is still not prepared to have discussions regarding the budget deficit and possible budget cuts at this time. He stated the district has not received key components from the Department of Education or the Governor's Office as to what the district can expect next year in terms of funding. The administration is presently reviewing open enrollment numbers, staffing, and different budget reduction scenarios. Superintendent Gerlach stated he will have more to report to the Board at a future meeting.

X. Committee Reports and Recommendations

<u>Curriculum Committee – Phil McDade</u>

A. Confirm Next Meeting Date – Wednesday, February 18, 2009, 7:15 P.M., Glacial Drumlin School, IMC

<u>Personnel & Policy Committee – Mike DuPlayee</u>

A. Report From the Personnel & Policy Committee Meeting of January 28, 2009

Mike DuPlayee reported that the Committee continued their review of the bullying/harassment policy changes being recommended by a sub-committee comprised of Susan Manning, Charlie Ellis, and himself. This sub-committee will continue their review and report back at the next Personnel &

Policy Committee meeting in February. The Committee also continued discussion of the Transportation Policy and Class Size Guidelines with no changes being recommended at this time.

B. Confirm Next Meeting Date – Wednesday, February 18, 2009, 6:00 P.M., Glacial Drumlin School, IMC

Business Services Committee – Peter Sobol

A. Report From the Business Services Meeting of January 28, 2009

Peter Sobol reported the Committee received the following reports at their January 28, 2009, meeting:

- Report from PMA on the most recent budget forecasting document.
- Information from Lynn Hammersley, District Data Student Information Contact, regarding a required Universal Service Administration Companies (USAC) Compliance Attestation Exam scheduled for February, 2009, of the district's e-rate transactions.
- Update from Mark Scullion, Director of Facilities and Safety, on his 2009-2013 District Capital Outlay 5-Year Plan.

Mr. Sobol stated the Committee also continued discussion of the proposed McKinstry Performance Contracting Agreement.

B. Presentation of Monthly Budget Statement

Peter Sobol presented the monthly budget statement with no comments or questions from Board members.

C. Confirm Next Meeting Date – Wednesday, February 25, 2009, 5:00 P.M., Nichols School, District Office Board Room

XI. Consent Agenda

Susan Manning asked that Agenda Item A – Approval of Minutes – be removed for further discussion.

Phil McDade moved approval of the following Agenda Items B-G:

B. Approval of Hiring of Staff
   1. Joel Coyne, Boys Supplementary Assistant Swim Coach, Index 5, Monona Grove High School
   2. Shirley Drouin, Supervisory Educational Paraprofessional, 1 hour per day, Temporary position through remainder of 2008-2009 school year, Cottage Grove School
   3. Todd Shenk, Girls Basketball Coach, 7th Grade B Team, Index 6, Glacial Drumlin School
   4. Jessica Swan, Special Education Paraprofessional, 7.5 hours per day, Monona Grove High School

C. Approval of Staff Resignations
   1. Staff retirement request submitted by Jeanne Culp, Administrative Assistant, Maywood School, effective February 27, 2009.

D. Approval of Job Share Assignments for 2009-2010
   1. Peggy Rile and Nancy Hixon, 2nd Grade, Cottage Grove School
   2. Tracy Gilbertsen and Sherry Melde, 3rd Grade, Cottage Grove School
   3. Jennifer Koski and Angela Fassl, 4th Grade, Winnequah School
   4. Traci Becker and Naomi Skye, 5th Grade, Glacial Drumlin School

E. Approval of Gift Donations
   1. Cash donation of $500 from Sarah Steele to be deposited in Glacial Drumlin School Scholarship Account.
   2. Cash donation of $496.60 in profits from Book Fair from Cottage Grove School PTO to be used for IMC equipment over $300.
   3. Cash donation of $368 from Skala Photography for use by Taylor Prairie School staff and students.

F. Approval of Budget Transfers – none submitted

G. Approval of Vouchers Payable
   1. Debt Service Fund Vouchers (Wire Transfer) in the amount of $1,310.15
   2. General Fund Vouchers No. 181827-182213 in the amount of $1,345,517.12
   3. Building Project Fund Vouchers No. 10251-10253 in the amount of $126,728.06

Mike DuPlayee seconded. Motion carried.

Susan Manning moved approval of Agenda Item A – Approval of the Minutes of the January 14, 2009, Board meeting. Phil McDade seconded. Discussion was held regarding Joel Coyne's hiring as supplementary swimming coach which appears both in the minutes of the January 14, 2009, meeting and in tonight's meeting under hiring of staff. The administration stated they will remove his name from hiring of staff that is recorded in the minutes of January 14, 2009. Motion carried.

XII. Confirm Next Meeting Date – Wednesday, March 11, 2009, Nichols Building, District Office Board Room

XIII. Adjournment

Phil McDade moved that the Board reconvene in Closed Session. Mike DuPlayee seconded. Roll Call Vote: DuPlayee – aye; Fox – aye; Kitslaar – aye; List – aye; Manning – aye; McDade – aye; and Sobol – aye. Motion carried.

Board President John Kitslaar stated the Board would reconvene in Open Session for Adjournment.

Phil McDade moved that the Board move back into Open Session – 10:15 P.M. Mike DuPlayee seconded. Motion carried.

Phil McDade moved that the meeting be adjourned. Peter Sobol seconded and the meeting was adjourned at 10:17 P.M.

MINUTES: Meeting of the Closed Session of the Monona Grove School District, Board of Education, held Wednesday, February 11, 2009 in the Glacial Drumlin School, Office Conference Room, Starting at 5:30 P.M and Reconvening at 10:15 P.M. after the Regularly Scheduled Board Meeting

BOARD MEMBERS PRESENT: Mike DuPlayee, Susan Fox (arrived 5:40 P.M.), John Kitslaar, Jill List, Susan Manning, Phil McDade, Peter Sobol

ADMINISTRATORS PRESENT: Craig Gerlach

Board members met in Closed Session both before and after the regularly scheduled Board meeting for consideration and deliberation regarding personnel issues and contract negotiations with the Monona Grove Education Association (MGEA) with no action taken.