

MINUTES: Meeting of the Monona Grove School District, Board of Education, held Wednesday, January, 14, 2009 in the Nichols Building, District Office Board Room, Starting at 7:05 P.M

BOARD MEMBERS PRESENT: Mike DuPlayee, Susan Fox, John Kitslaar, Jill List, Susan Manning, Phil McDade, Peter Sobol

ADMINISTRATORS PRESENT: Craig Gerlach, Mary Ellen Van Valin

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I. Opening of Meeting – John Kitslaar

II. Declaration of Public Notice

III. Motion to Move into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(c)(f) for Consideration and Deliberation Regarding an AFSCME Local 60 Staff Member Grievance, Review of Student Expulsion Hearing Determination, and Personnel Issues

IV. Motion to Move Back into Open Session –

Mike DuPlayee moved to go back into open session at 7:12P.M. Phil McDade seconded and the motion carried.

V. Review and Act Upon Student Expulsion Hearing Proceeding Determination

Mike DuPlayee moved we approve the expulsion hearing proceeding. Phil McDade seconded and the motion carried.

VI. Public Appearances

Peter Kuzma, 4207 Winnequah Road, Monona, Winnequah Teacher

Peter Kuzma reported on the status of the transition into the use of Winnequah School and the positive things happening. The Board asked that the schedule of school building updates be put on the agenda.

VII. Correspondence and Announcements

John Kitslaar gave the reminder of the WASB (Wisconsin Association of School Boards) convention is next week in Milwaukee.

Clarification of a past announcement about 2009-2010 bussing was mentioned. There will be no changes in bussing for the 2009-2010 school year.

VIII. Superintendent's Report & Updates

A. 2009 School Board Election

Craig Gerlach listed the candidates and the election date of April 7, 2009.

B. Ad Hoc Committee to Study Grade Configuration 4K-8 Update

The committee met on January 6, 2009. The majority of the meeting was an update of the previous meeting due to the scheduling interruption caused by the holidays and snow days. The next meeting is January 27, 2009 at 6PM in the District Office Board Room.

C. Budget Update

PMA gave a report to the Business Services committee last week of preliminary figures. Mary Ellen VanValin, Business Service Director, will be taking a close look at the report. We are facing

an approximate deficit of \$700,000.00. The funding for World Languages is not in the budget. The budget report uses a cast forward method. Ms. VanValin reported that there is room for revision going forward.

D. Announcements - none

IX. Old Business

X. New Business

XI. Committee Reports and Recommendations

Curriculum Committee – Phil McDade

A. Report From the Curriculum Committee Meeting of December 17, 2008

Phil McDade announced that no action was taken at the meeting. Several discussions addressed the following: 6-12 literacy efforts, K-5 Social Studies curriculum, and future Science curriculum efforts. The desire for a meeting structure change was expressed. The meeting dates are set at the May organizational meeting.

B. Confirm Next Meeting Date – Wednesday, February 18, 2009, 7:15 P.M., Glacial Drumlin School IMC.

Personnel & Policy Committee – Mike DuPlayee

A. Report From the Personnel & Policy Committee Meeting of December 17, 2009

Mike DuPlayee explained that the committee looked at the current district Harassment, Bullying and Sexual Harassment policies and administrative rules. A sub-committee would meet with Charles Ellis, Monona Grove Schools Diversity Coordinator. Transportation for temporarily disabled students was discussed. Discussion regarding the time structure of the Personnel and Policy Committee this will continue at the next meeting.

B. Confirm Next Meeting Date – Wednesday, January 28, 2009, 6:00 P.M., Nichols Building, District Office Board Room

Business Services Committee – Peter Sobol

A. Report From the Business Services Meeting of January 8, 2009

Peter Sobol reported on the Business Services Committee meeting of January 8, 2009.

The committee received a report from Scott Gralla representing PMS financial network covering the details and factors used in PMA'S five-year budget forecasting model. This is the financial model that the district uses for budgetary planning for the upcoming school year. The PMA model showed a preliminary deficit of \$630,000 for the 2009-2010 fiscal year decreasing deficits over subsequent several years. Mary Ellen Van Valin, Business Services Manager, noted that these preliminary numbers are based on a simple cast-forward assumption and do not reflect anticipated program changes or difference due to one-time spending or budget cuts, as a result the final projection may significantly vary from this preliminary one. An updated projection will be presented at the January 28, 2009 Business Services meeting.

John VanderMerwe updated the committee on the status of bid requests for the new five-year transportation contracts. The bids were in two segments: one of the currently contracted services

and one for the cottage Grove Elementary routes now operated by the district. Multiple bids will be brought to the next meeting.

Discussion was held with Tom Laufenberg, Dan Choi and Paul Gustafson of McKinstry and Bill Fahey of Lathrop and Clark concerning the proposed Guaranteed Performance Contracting Agreement for energy saving improvements. No action was taken pending several follow up activities. If a proposal is brought to the next committee meeting, if approved, it will be brought to the February board meeting.

Replacing the annual budget flyer with a postcard that would provide annual meeting notification and information on how further budget information could be obtained was proposed as a cost and time savings measure.

- B. Discussion and Possible Approval of the 2009 Budget Hearing/Annual Meeting Date and Place (Suggested Date and Place: Monday, October 5, 2009, 7:00 P.M., Glacial Drumlin School)

Phil McDade moved approval of the 2009 Budget Hearing/Annual Meeting to be Monday, October 5, 2009, 7:00 P.M., at Glacial Drumlin School. Jill List seconded and the motion carried.

- C. Discussion and Possible Approval of 2008-2009 Budget Calendar

John Kitslaar moved approval of the 2008-2009 Budget Calendar. Mike DuPlayee seconded and the motion carried.

- D. Presentation of Monthly Budget Statement

Peter Sobol presented the monthly budget statement with no comments or questions from Board members.

- E. Confirm Next Meeting Date – Wednesday, January 28, 2009, 5:00 P.M., Nichols School, District Office Board Room

## XII. Consent Agenda

Mike DuPlayee moved approval of the following agenda items A, B, C, D, E, F, and G. .

Susan Manning asked that agenda items B and E be removed from the motion.

- A. Minutes of the December 10, 2008, Board Meeting

- C. Staff Resignations

1. Jan Chynoweth, Assistant Principal effective at the conclusion of the 2008-2009 school year.
2. Kimberly Haefner, Supervisory Educational Paraprofessional, Glacial Drumlin School effective January 21, 2009.
3. Deborah Lyons-Zaber, Assistant Principal effective at the conclusion of the 2008-2009 school year.

- D. Staff Leave of Absence Request

1. Jan Chynoweth, Assistant Principal effective March 12, 2009 through the conclusion of the 2008-2009 school year.

- F. Budget Transfers – complete list on file at the District Office as part of the official minutes of the meeting.

- G. Vouchers Payable

1. Debt Service Fund Vouchers No. (Wire Transfer) in the amount of \$2,418.18
2. General Fund Vouchers No.181366-181826 in the amount of \$1,044,709.15
3. Building Project fund Voucher No. 10243-10250 in the amount of \$115,938.64

Phil McDade seconded and the motion carried.

Susan Manning moved approval of the hiring of staff.

**B. Hiring of Staff**

1. Meghan Farnung, Library Media Specialist, Maywood Elementary beginning, January 15, 2009.
2. Jessica Swan, Special Education Educational Assistant, Monona Grove High School, beginning January 13, 2009.
3. Susan C. Deon, Food Service Helper I, Glacial Drumlin School beginning January 5, 2009.
4. Darren Johnson, Boys and Girls Basketball Coach, Glacial Drumlin School beginning December 9, 2008.
5. Heather Jones, World Language Teacher, Glacial Drumlin School and Winnequah School beginning January 23, 2009.
6. Brittany Knuteson, Special Education Teacher, Winnequah School beginning December 1, 2008.

Discussion was held regarding the procedural issues of listing the staff hires, resignations, and leave of absences on the board meeting agenda.

Susan Fox seconded and the motion carried.

**E. Gift donations**

Susan Manning made note that the amount of donations are large and putting the names in the minutes would be a great way to recognize the donors. Note: Names are recorded in minutes and thank yous are sent from Superintendent's Office on behalf of Board of Education.

Susan Manning moved approval of the gift donations.

**C. Gift Donations**

1. \$1000.00 for transportation to the Cottage Grove School Forest donated by Huntington Learning Center.
2. \$1700 donation of equipment for music department mixer, speakers and cable donated by Craig Cheney – Infinity High Purity Systems.
3. \$200.00 to purchase gifts for the Taylor Prairie Giving Tree donated by New Concepts Salon.
4. Rectangular platform swing for the OTPT room donated by the Cottage Grove PTO valued at \$125.00.
5. \$500.00; \$100.00 to special needs account and \$400.00 to the IMC for student and teacher use donated by Sara Steele..
6. \$4500.00 for ISS materials; books, study materials, IMC equipment, reading materials, playground equipment donated by the Cottage Grove PTO.
7. \$300.00 for presenter of programs donated by the Glacial Drumlin PTO.
8. \$2000.00 for playground equipment for Glacial Drumlin School donated by the Monona PTO.

Jill List seconded and the motion carried.

XIII. Confirm Next Meeting Date – Wednesday, February 11, 2009, Glacial Drumlin School

XIV. Adjournment

Mike DuPlayee moved that the meeting be adjourned. Phil McDade seconded and the motion carried. The meeting was adjourned at 7:50P.M.

MINUTES: Meeting of the Closed Session of the Monona Grove School District, Board of Education, held Wednesday, January, 14, 2009 in the Nichols Building, District Office Board Room, Starting at 5:30 P.M

BOARD MEMBERS PRESENT: Mike DuPlayee, Susan Fox, John Kitslaar, Jill List, Susan Manning, Phil McDade, Peter Sobol

ADMINISTRATORS PRESENT: Craig Gerlach, Mary Ellen Van Valin

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Board members met in closed session for consideration and deliberation regarding an AFSCME Local 60 staff member grievance, review of student expulsion hearing determination, and personnel issues.

Board members reviewed and acted upon a Local 60 staff member grievance as presented by the Local 60 staff member and legal counsel. After deliberation, Mike DuPlayee moved that the Board of Education deny the grievance as presented by the Local 60 staff member and legal counsel. Phil McDade seconded and the motion carried.

Board members reviewed and deliberated on a student expulsion hearing determination as written by Joseph Hill, Hearing Officer for the school district. The decision of the Board will be acted on in open session.

Personnel matters were discussed with no action taken.