

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Wednesday, January 5, 2005, in the Nichols School, District Office Board Room, Starting at 5:00 P.M.

BOARD COMMITTEE MEMBERS PRESENT: John Kitslaar, John Weinberger

BOARD COMMITTEE MEMBER ABSENT: Nancy Allen

COMMUNITY MEMBER PRESENT: Jim Blair, Dan Millin

ADMINISTRATORS PRESENT: Gary Schumacher, Jeff Avery, Bill Herman

OTHERS PRESENT: Mike DuPlayee, Mary Possin

I. Opening of Meeting – John Weinberger

II. Declaration of Public Notice – acknowledged

III. Public Appearances – none

IV. Approval of the Minutes of the November 23, and December 1, 2004, Business Services Committee Meetings

John Kitslaar moved approval of the November 23, and December 1, 2004, Business Services Committee meeting minutes. Dan Millin seconded and the motion carried.

V. Discussion and Possible Approval of Bid for Purchase of New Computers

Bill Herman, Director of Technology, reviewed his recommendation for computer purchases at Taylor Prairie School. He is recommending the purchase of 40 PC desktop workstation computers for \$30,400 from Dell Computers.

John Kitslaar moved that the Committee recommend to the Board of Education approval of the purchase of 40 PC desktop workstations from Dell Computers in the amount of \$37,400. Dan Millin seconded and the motion carried.

VI. Discussion and Possible Approval of Agreement with Dane County for Use of School Facilities for Providing Emergency Public Health Services

Jeff Avery, Director of Business Services, reviewed a document requesting the use of Monona Grove High School as a primary site or Nichols or Taylor Prairie as alternative sites for use by the Dane County Division of Public Health in cases of public health emergencies.

John Kitslaar moved that the Committee recommend to the Board of Education approval of the “Memorandum of Understanding Between the County of Dane and the School District of Monona” document. Dan Millin seconded and the motion carried.

VII. Discussion and Possible Approval of Agreement with YMCA for Use of School Facilities

Jeff Avery reviewed a document requesting the use of Monona Grove High School Gymnasium for basketball games involving Monona Grove youth teams. In exchange the YMCA will provide its facilities to our special education (CD) students for use when supervised by our staff.

Dan Millin moved that the Committee recommend to the Board of Education approval of the "Monona Grove School District Facilities Use Agreement with YMCA of Dane County, Inc." document. John Kitslaar seconded and the motion carried.

VIII. Presentation of New Method of Time Keeping for Hourly Employees

The Committee reviewed various types of time keeping for hourly employees of the Monona Grove School District. Jeff Avery reviewed the various methods/equipment that would meet these needs. Discussion was held. Jeff Avery will be implementing the card swipe method/equipment to be used to keep accurate payroll records for the district.

IX. Update on Bond Rating

Jeff Avery reported the district, at this present time, has the highest rating that Standards & Poor gives (A+) and Moody's has the district rated at A1. These ratings will be reflected on any new borrowing by the district.

X. Update on Possible Advanced Refunding

Jeff Avery stated he will be presenting advanced refunding documents for approval by the Board of Education at their January 12, 2005, meeting.

XI. Update on Natural Gas Prices

Jeff Avery reported he did lock into gas prices when the price was at its lowest cost (\$5.98).

XII. Confirm Next Meeting Date, Time and Place

The next regularly scheduled meeting will be Wednesday, January 26th, 2005, 5:00 P.M., at Monona Grove High School in the Office Conference Room.

XIII. Adjournment

Dan Millin moved that the meeting be adjourned. Jim Blair seconded and the motion carried. The meeting was adjourned at 6:00 P.M.