

MINUTES: Meeting of the Monona Grove Board of Education held Thursday, July 12, 2007, in the Nichols School, District Office Board Room, Starting at 5:37 P.M.  
BOARD MEMBERS PRESENT: Kathy Bultman (arrived 5:39 P.M.), Mike DuPlayee, John Kitslaar, Susan Manning, Phil McDade, John Weinberger  
BOARD MEMBER ABSENT: Peter Sobol  
ADMINISTRATORS PRESENT: Gary Schumacher, Mary Ellen Van Valin

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- I. Opening of Meeting – John Kitslaar
- II. Declaration of Public Notice – acknowledged
- III. Motion to Move into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(c)(e)(g) for Consideration and Deliberation Regarding Negotiations on the Sale of District Owned Property in Cottage Grove, Support Staff and Administrative Compensation and Administrator Review and Evaluation

Mike DuPlayee moved that the Board move into closed session pursuant to Wisconsin Statutes 19.85 (1)(c)(e)(g) for consideration and deliberation regarding negotiations on the Sale of District Owned Property in Cottage Grove, Support Staff and Administrative Compensation and Administrator Review and Evaluation. John Weinberger seconded. Roll Call Vote: Bultman – aye; DuPlayee – aye; Kitslaar – aye; Manning – aye; McDade – aye; Sobol – absent; and Weinberger – aye. Motion carried.

- IV. Motion to Move Back into Open Session – 7:35 P.M.

John Weinberger moved that the Board move back into open session. Mike DuPlayee seconded and the motion carried.

- V. Public Appearances - none
- VI. Correspondence and Announcements

- A. Revised Format for Committee Meetings – John Kitslaar

John Kitslaar, after discussion with legal counsel, announced that according to Board Policy the following format will be followed for all Committee Meetings (Personnel & Policy, Business Services, and Curriculum): membership would consist of three Board members and two community representatives; only Committee members along with the administrative representatives, would engage in the meeting discussion; Board members and citizens not on the Committee would only be allowed to address the Committee during Public Appearances; and the agenda posting would reflect that a quorum of Board members could be present but no action would be taken on any agenda item by the Board of Education.

## VII. Superintendent's Report – Dr. Gary Schumacher

### A. Microsoft Settlement

Bill Herman, Director of Technology, on behalf of the Monona Grove School District , filed an anti trust lawsuit with Microsoft. It was reported the district would be receiving approximately \$16,000 in Microsoft vouchers when the settlement has been finalized.

### B. Update on Coldsprings Avenue Road Construction

Coldsprings Avenue road construction got off to a slow start but the City of Monona reports all work should be done by August 15, 2007.

### C. Update on Monona Grove School District Summer School

Summer school will be ending on Friday, July 13, 2007, and had over 1100 K-12 students participating. Summer School Directors reported everything went well including the location shift from Winnequah Middle School to Nichols School.

### D. Announcements – none

## VIII. New Business

### A. Introduction of New Monona Grove School District Resource Officer – Sara Deuman

Officer Tom Brennan, Monona Police Department & Monona Grove School District Resource Officer will be retiring at the end of July, 2007. Officer Brennan introduced Sara Deuman who will be his replacement. Sara stated she has ten years of employment with the Monona Police Department and is looking forward to her new assignment.

### B. Annual Report From Monona Grove School District Resource Officer – Tom Brennan

Officer Tom Brennan reviewed the Monona Grove High School and Winnequah Middle School Criminal Statistics for the 2006-2007 school year. He stated the report was very similar to the 2005-2006 school year.

### C. Discussion on Planned Use of Nichols School After July 1, 2008

Dr. Schumacher reported this agenda item was to begin discussion regarding various options for the extra space that will be available at Nichols School. The administration will research various possibilities, get additional information regarding property the district is presently leasing, and report back with a full report and proposal for the Board 's consideration.

### D. Discussion and Possible Approval of Citizen Representation on Board Standing Committees

Board members reviewed the selection process for Committee members as stated in Board Policy 185 – Standing School Board Committees.

John Kitslaar moved that the Board appoint Tim O'Connor to a one-year term on the Curriculum Committee. Kathy Bultman seconded and the motion carried.

John Kitslaar moved that the Board appoint Judy Runk to a two-year term on the Business Services Committee. Mike DuPlayee seconded and the motion carried.

John Kitslaar moved that the Board appoint Jill List to a two-year term on the Personnel & Policy Committee. Kathy Bultman seconded and the motion carried.

Mr. Kitslaar stated he would notify the applicants that did not receive Committee assignments. It was suggested that the application for Committee assignments have a deadline date of July 1. All Committee assignments will run from August-July.

## IX. Old Business

### A. Construction Report – Mike Huffman

Mike Huffman reported remodeling work at Winnequah Middle School is on schedule with a targeted completion date of August 17, 2007. On approximately August 10, 2007, the school district will, in coordination with Vogel Brothers, begin cleaning the building before staff report for the 2007-2008 school year. The lower parking lot completion date is scheduled for July 25, 2007. A tour of the Winnequah facilities is scheduled to take place before the September Board meeting.

Construction is on schedule at the new school in Cottage Grove. The builders estimate they are approximately two weeks ahead of their schedule. A tour of the new school site will take place before the August Board meeting.

Mike Huffman reviewed the budget report and stated the budget is in good shape.

### B. Discussion and Possible Approval of Declaration Establishing Stormwater Restrictions and Easements for Lots 1, 2, 3, and 4, Certified Survey map No. 12085 – Mary Ellen Van Valin

Mary Ellen Van Valin, Director of Business Services, presented information on the declaration of easements, covenants and restrictions document for lots 1, 2, 3, and 4 on district owned property in Cottage Grove, which is being presented to the Board of Education for possible approval.

Kathy Bultman moved that the Declaration of Easements, Covenants, and Restrictions in the form presented to the School Board for review is approved, and the School Board President and Clerk are authorized to execute said Declaration and to provide for its recording with the Dane County Register of Deeds. John Weinberger seconded and the motion carried.

## X. Committee Reports and Recommendations

### Business Services Committee – John Weinberger

#### A. Report From the Business Services Committee Meeting of June 27, 2007

Mr. Weinberger reported the following:

- Received an Update from Energy Conservation Committee. Gary Schumacher, Mark Scullion, Bob Priem, and Rob Everhart reported on a Committee meeting that was held where they researched and wrote an Energy Conservation Policy. Others on the Committee, but who were unable to attend the Committee meeting, are Scott Amara, Maury Smith, and Amanda Joers. The policy, as presented, will be acted upon later on the agenda by the Board.
- Mark Scullion reported on further negotiations he has had with Honeywell Security Systems and it is his recommendation that the district continue with them for the installation of keyless entry systems in district buildings.
- Mark Scullion also reported the boardwalk installation in the Norman Vethe Forest at Cottage Grove is moving forward. The project will not need approval from the Department of Natural Resources to proceed.
- Mark Scullion is donating money he received from being named the 2006 School Safety Coordinator of the Year Award to cover installation of a security system at Maywood School (RAPTOR). Additional information on this system will be highlighted at a future Business Services Meeting.
- Announced the upcoming Committee meeting dates for the 2007-2008 school year. (A list of all dates can be found on the Monona Grove School District website.)

B. Discussion and Possible Approval of Board Policy 733 – Energy Conservation

John Weinberger moved that the Board of Education approved Board Policy 733 – Energy Conservation. Kathy Bultman seconded and the motion carried.

The Policy Committee, at a future meeting, will be reviewing operating policies and rules for this policy.

C. Presentation of Monthly Budget Statement

John Weinberger stated he had no report as the district is finalizing end of year figures and preparing for the yearly audit. The final budget statement will be presented in the Auditors report, which will be given in late summer.

- D. The next meeting of the Business Services Committee will be on Wednesday, July 25, 2007, 5:00 P.M., at the District Office in the Nichols School building.

Curriculum Committee – Kathy Bultman

A. Report From the Curriculum Committee Meeting of June 20, 2007

Kathy Bultman reported the Curriculum Committee received a report from Dr. Brost, Monona Grove High School Principal, regarding implementation of an alternate block schedule for Monona Grove High School beginning with the 2008-2009 school year.

Dr. Brost reported that high school staff and administration have been researching various high school schedules for the past school year. Dr. Brost further stated high school staff overwhelmingly endorsed the alternate block schedule, which divides the eight period day over two days. Students would have periods 1-4 on "A" days and periods 5-8 on "B" days. Dr. Brost believes that staff training during the 2007-2008 school year and summer curriculum workshops in 2008 will fully enable staff to implement the new schedule for 2008-2009. If he feels they are not ready he will ask for one more year before implementation. Approval of the alternate block schedule will be presented to the Board of Education at their August meeting.

- B. The next meeting of the Curriculum Committee will be at 7:15 P.M. on Wednesday, August 15, 2007, at Cottage Grove School. No Committee meeting will be held in July.

Personnel & Policy Committee – Mike DuPlayee

- A. Report From the Personnel & Policy Committee Meeting of June 20 & 26, 2007

Mike DuPlayee reported the Personnel & Policy Committee reviewed one Board Policy and two job descriptions at their June 20, 2007, meeting, which are being presented for possible approval. The Committee also heard a report from Paul Herrick, Assistant Principal at Winnequah Middle School, Jennifer Klas (staff member) and LeBraun Roach (student), regarding a proposal for a new school wide discipline policy for Winnequah Middle School. This policy will be implemented in the 2007-2008 school year.

At the meeting on June 26, 2007, the Committee had a public meeting regarding Board Policy and Rule 343.2 – Class Size Guidelines. The administration presented information regarding how staffing and class sizes are determined according to that policy.

- B. Discussion and Possible Approval of Revisions to Board Rule 832.2 – Monona Grove School District Weapons Guidelines Grades 6-12

Kathy Bultman moved approval of revisions to Board Rule 832.2 – Monona Grove School District Weapons Guidelines Grades 6-12. Phil McDade seconded and the motion carried.

Revisions in the policy were to add a section entitled "Dangerous Weapons Other Than Firearms", which would include air soft gun and paintball gun.

- C. Discussion and Possible Approval of Board Policy 531.12 – Teacher Mentor Job Description

Kathy Bultman moved approval of Board Policy 531.12 – Teacher Mentor Job Description. Phil McDade seconded and the motion carried.

This policy/job description will enable a member of the Monona Grove School District staff to form a partnership with new teachers and assist them in curriculum development, classroom management, Professional Development Plan (PDP) design, instructional strategies, assessment and all aspects of their professional development.

Dr. Schumacher announced Tim Gollup has been offered and will accept this position.

D. Discussion and Possible Approval of Board Policy 531.13 – Teacher Advisor Job Description

Phil McDade moved approval of Board Policy 531.13 – Teacher Advisor Job Description. Kathy Bultman seconded and the motion carried.

This policy/job description will enable current staff members to receive stipends to support new staff members (with three or more years of teaching experience) regarding specific issues in their building.

E. The next meeting of the Personnel & Policy Committee will be at 6:00 P.M on Thursday, July 19, 2007, at the District Office.

XI. Consent Agenda

Mike DuPlayee moved approval of the following consent agenda items.

A. Minutes of the June 13 and July 2, 2007, School Board Meetings.

B. Hiring of Staff

- Michael Allen, .40 FTE, Rehire, Strings Teacher, Temporary Contract, Cottage Grove School
- Gregory Gehrig, 1.0 FTE, Mathematics Teacher, Monona Grove High School
- Carol Graves, .40 FTE, Rehire, Choral Teacher, Temporary Contract, Winnequah Middle School
- Jennifer Oscar, .75 FTE, Rehire, Literacy Teacher, Temporary Contract, Maywood School
- Rebecca Riley, .30 FTE, Strings Teacher, Temporary Contract, Cottage Grove School
- Steven Rhoads, 1.0 FTE, Computer Teacher, Winnequah Middle School
- Cynthia Rudie, 1.0 FTE, Mathematics Teacher, Monona Grove High School
- Anne Spires, .50 FTE, Special Education Transition Coordinator, Monona Grove High School
- Blaine Toshner, 1.0 FTE, English Teacher, Monona Grove High School

C. Staff Resignations

- Paula Baumgartner, Educational Paraprofessional, Monona Grove High School, effective July 12, 2007
- Katie Crane, Spanish Teacher, Monona Grove High School, effective July 12, 2007

D. Approval of Staff Contract Amendments

- Jennifer Baerwolf, Special Education Teacher, Maywood School, requested reduction in contract from .80 FTE to .60 FTE
- Kiley Bohlen, Spanish Teacher, Monona Grove High School, added National Honor Society Advisor additive, Index 2
- Jennifer Dames, Business Education Teacher, Monona Grove High School, added Junior Class Advisor additive, Index 2
- Jeremy Kautza, Math Teacher, Monona Grove High School, added Math Department Coordinator additive, Index 8
- Nick Pretasky, Special Education Teacher, Winnequah Middle School, added 8<sup>th</sup> Grade Girls “A” Basketball Coach additive, Index 8, and 8<sup>th</sup> Grade Boys “B” Basketball Coach additive, Index 6

- Lisa Tomberlin, Visually Impaired Teacher, Nichols, requested reduction in contract from 1.0 FTE to .90 FTE
- E. Approval of Staff Leave of Absence request submitted by Casey Meehan, Social Studies Teacher, Monona Grove High School, for the 2007-2008 school year for educational purposes
- F. Approval of Changes to Job Share Assignments
- Sandra Bradt, 1<sup>st</sup> Grade Teacher, Taylor Prairie School, request reduction in contract from 1.0 FTE to .50 FTE to enable her to job share with Wendy Connor, 1<sup>st</sup> Grade
  - Sarah Croak, 1<sup>st</sup> Grade Teacher, Taylor Prairie School, request to drop job share assignment and increase contract to 1.0 FTE
- G. Approval of 2007-2008 Administrative Compensation
- H. Approval of 2007-2008 Non Represented Support Staff Compensation
- I. Approval of 66.0301 Shared Service Contract for Orientation and Mobility Teacher for 2007-2008 School Year
- J. Approval of Gift Donations
- Cash donation of \$250 for Maywood School Needy Children Fund, donated by Ilana Strauch, Monona
  - Cash donation of \$500 to help purchase materials for the reading program at Taylor Prairie School donated by Cottage Grove PTO
- K. Budget Transfers – none submitted
- L. Vouchers Payable
- A. Debt Service Fund Vouchers – Wire Transfers – in the amount of \$412,494.65
  - B. General Fund Vouchers No 173279-173768. in the amount of \$1,040,167.52
  - C. Building Project Fund Voucher No. 10072 in the amount of \$68,798.35

Phil McDade seconded and the motion carried.

XII. Establish Next Meeting Date – Thursday, August 16, 2007, 6:00 P.M., Tour New School and 7:00 P.M. Board meeting at Cottage Grove School in the Distance Learning Center

XIII. Adjournment

Mike DuPlayee moved that the meeting be adjourned. Phil McDade seconded and the motion carried. The meeting was adjourned at 9:30 P.M.

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Board members discussed negotiations for the sale of district owned property in  
Cottage Grove at the new school site, support staff and administrative compensation  
and administrator review and evaluation with no action taken.