

MINUTES: Meeting of the Monona Grove School District, Business Services Committee, held on Thursday, September 25, 2003, in the Nichols School, District Office Board Room, Starting at 5:03 P.M.

BOARD COMMITTEE MEMBERS PRESENT: Nancy Allen, Mike DuPlayee, John Kitslaar

COMMUNITY MEMBER PRESENT: Dan Millin

COMMUNITY MEMBER ABSENT: David Levin

ADMINISTRATORS PRESENT: Jeff Avery, Gary Schumacher, Mark Scullion
Jeff Schreiner

I. Opening of Meeting – Nancy Allen

II. Declaration of Public Notice – acknowledged

III. Public Appearances – none

IV. Approval of the Minutes of the July 24, 2003, Business Services Committee Meeting

Mike DuPlayee moved approval of the July 24, 2003, Business Services Committee meeting minutes. Dan Millin seconded and the motion carried.

V. Opportunity for Public Input into the Budget Process

No one was in attendance to offer public input into the budget process.

VI. Discussion and Possible Recommendation of an Amendment to the Contract with the City of Monona for Operation of the Monona Grove High School Swim Pool for Community Access

Chris Pedretti, Parks and Recreation Director for the City of Monona has asked that the Monona Grove School District approve an amendment to the Contract with the City for the operation of the Monona Grove High School swim pool. The amendment notes that the Recreation Supervisor position has been cut from 40 hours to 20 hours per week. With this change the Recreation Supervisor's only responsibility will be managing the indoor pool. Other duties previously assumed by the Recreation Supervisor would be assigned to City staff.

Ms. Allen moved that the Business Services Committee recommend to the Board of Education approval of the amendment to the contract with the City of Monona for the operation of the Monona Grove High School indoor swim pool. Mr. DuPlayee seconded and the motion carried.

VII. Discussion of the Future Operation of the Monona Grove High School Swim Pool for Community Access

Gary Schumacher stated the agreement with the City of Monona for operation of the Monona Grove High school swim pool expires in December 2004. Board members reviewed different aspects of the agreement they would like to see modified. Further discussion on this agenda item will be taking place during upcoming meetings.

Mr. Pedretti arrived after discussion had begun on future operations of the indoor swim pool. Mr. Schumacher will review the concerns voiced with Mr. Pedretti and report back to the Committee.

VIII. Report on Bussing – Jerry Rodefeld

Mr. Avery distributed a handout prepared by Jerry Rodefeld for third Friday bus counts taken on September 19, 2003. The Committee reviewed the information and did not find any busses at or above capacity.

IX. Presentation and Approval of Cash Flow Borrowing Proposal

Mr. Avery reviewed the projected cash flow spreadsheet for 2003-2004 and is recommending the borrowing of \$4,100,000.00 to provide for projected needs and a sufficient working capital reserve for the school district.

Ms. Allen moved that the Business Services Committee recommend to the Board of Education authorization of a resolution authorizing temporary borrowing in an amount not to exceed \$4,100,000.00. Mr. Kitslaar seconded and the motion carried.

X. Discussion and Possible Approval of an Increase in the Driver Education Fee for the Current School Year

Mr. Avery reviewed with the Committee notification he had received from the State of Wisconsin stating that the new State Budget has eliminated the \$100.00 aid reimbursement for each student who passes the driver education course.

Mr. Kitslaar moved that the Committee recommend to the Board of Education that the drivers education students who have already paid the \$185.00 fee not be charged an additional \$100.00; however, students who pay for the course after October 13, 2003, will be assessed the full \$285.00 cost of the program. Mr. DuPlayee seconded the motion. Motion carried with Mr. DuPlayee abstaining from the vote.

XI. Presentation of the Budget Mailer for the Annual Meeting

Mr. Avery reviewed with the Committee the format for the budget mailer that will be mailed to citizens of the school district prior to the October 21, 2003, Annual Meeting and Budget Hearing. Any suggestions for changes should be directed to Mr. Avery before October 8, 2003.

XII. Report From Activities Director on Fall Participation and Activity Fees

Jeff Schreiner, Assistant Principal/Activities Director, distributed a handout he prepared showing the Badger Conference Fee Breakdown for 2003-2004, Fall Sports Gates as of 9/23/03, Adult Activity Passes Sold to Date, and Student Sports Fees Collected to Date. Mr. Schreiner will report back after the Winter sports breakdown has been compiled.

XIII. Other Agenda Items – none

XIV. Confirm Next Meeting Date, Time and Place

Because of the Annual Meeting in October, the Committee will be meeting on Tuesday, October 21, 2003, 5:00 P.M., in the Cottage Grove School IMC.

XV. Adjournment

John Kitslaar moved that the meeting be adjourned. Dan Millin seconded and the motion carried. The meeting was adjourned at 6:30 P.M.