

MONONA GROVE SCHOOL DISTRICT
PERSONNEL AND POLICY COMMITTEE - MEETING MINUTES
November 19, 2003
Nichols School–District Office Board Room

Committee Members Present: Teresa Adams, Bill Bland, Kathy Bultman, Phil McDade, Laura Toso

Also Present: Jeff Avery, John Kitslaar, Gary Schumacher, Mark Scullion

- I. The meeting was opened by Bill Bland at 6:00 p.m.
- II. Declaration of Public Notice – Gary Schumacher confirmed that declaration of public notice of the meeting had been given.
- III. Public Appearances – There were no public appearances.
- IV. Minutes from the October 22, 2003 Meeting – Teresa Adams moved to approve the minutes from the October 22, 2003 meeting. Phil McDade seconded. The minutes were approved as distributed
- V. Discussion and Possible Approval of the Following Policies:
 - A. Board Policy 751 – Student Transportation Services – Laura Toso moved to forward this policy, as revised, to the Board for their approval. Kathy Bultman seconded. Motion passed.
 - B. Administrative Rule 830(1) – Guidelines for Public Use of School Facilities Other Than the E.F. Schwan Fine Arts Center – Kathy Bultman moved to forward this policy, as revised, to the Board for their approval. Teresa Adams seconded. Motion passed.
 - C. Board Policy 451.1 – Use of Health Insurance Proceeds – Kathy Bultman moved to forward this policy to the Board for their approval. Laura Toso seconded. Motion passed.
 - D. Board Policy 683 – Inventory – Teresa Adams moved to forward this policy to the Board for their approval. Phil McDade seconded. Motion passed.
 - E. Board Policy 420 – School Admissions – Phil McDade moved to forward this policy, as revised, to the Board for their approval. Kathy Bultman seconded. Motion passed.
 - F. Board Policy 166 – Use of Electronic Mail – Phil McDade moved to forward this policy to the Board for their approval. Teresa Adams seconded. Motion passed.
 - G. Board Policy 447.2 – Student Suspensions/Expulsions – Kathy Bultman moved to forward this policy, as revised, to the Board for their approval. Phil McDade seconded. Motion passed.
 - H. Board Policy 353.1 – School Volunteers – Discussion was held. Phil McDade suggested that Gary Schumacher ask WASB how many districts follow the guidelines outlined in this new policy. Gary Schumacher stated that he anticipates the policy would be put into effect at the beginning of the 2004-05 school year. Teresa Adams suggested that the PTO discuss the information presented in the policy, specifically, background checks on volunteers. Phil McDade moved to table committee action on this policy. Teresa Adams seconded. Kathy Bultman opposed. Motion passed.
 - I. Board Policy 236 – Food Service Director Job Description – Teresa Adams moved to forward this policy to the Board for their approval. Laura Toso seconded. Motion passed.
- VI. Other Agenda Items – There were no other agenda items.
- VII. Set Date and Time for Next Meeting – The next Personnel & Policy Committee Meeting will be held Wednesday, December 17, 2003 – 7:15 p.m. - Nichols School – District Office Board Room.
- VIII. Adjournment – Teresa Adams moved to adjourn the meeting. Laura Toso seconded. Motion passed. The meeting adjourned at 7:45 p.m

Recorded by,

Kim Hallock