

MONONA GROVE SCHOOL DISTRICT
PERSONNEL AND POLICY COMMITTEE - MEETING MINUTES
October 22, 2003
Nichols School–District Office Board Room

Committee Members Present: Bill Bland, Phil McDade, Teresa Adams, Laura Toso

Committee Member Absent: Kathy Bultman

Also Present: Gary Schumacher, John Kitslaar

- I. The meeting was opened by Bill Bland at 7:15 p.m.
- II. Declaration of Public Notice – Gary Schumacher confirmed that declaration of public notice of the meeting had been given.
- III. Public Appearances – There were no public appearances.
- IV. Minutes from the October 22, 2003 Meeting – Phil McDade moved to approve the minutes from the August 20, 2003 meeting. Bill Bland seconded. The minutes were approved as distributed.
- V. Discussion and Possible Approval of the Following Policies:
 - A. Administrative Rule 342 – Special and Alternative Education Program Procedures – Phil McDade moved to forward this policy to the Board for their approval. Theresa Adams seconded. Motion passed.
 - B. Administrative Rule 420(2) – Homeless Children and Youth Policy and Procedures – Theresa Adams moved to forward this policy, as revised, to the Board for their approval. Laura Toso seconded. Motion passed. This Administrative Rule will not be forwarded to the Board of Education until Board Policy 420 – School Admissions, is reviewed by the Committee and recommended to the Board for their approval.
 - C. Board Policy 453.4 – Administering Medication to Students –Phil McDade moved to forward this policy, as revised, to the Board for their approval. Teresa Adams seconded and the motion carried.
 - D. Board Rule 453.4 – Guidelines for Administering Medication to Students – Teresa Adams moved to forward this policy, as revised, to the Board for their approval. Phil McDade seconded. Motion passed.
 - E. Board Policy 531.31 – School Nurse (Job Description) – Phil McDade moved to forward this policy, as revised, to the Board for their approval. Laura Toso seconded. Motion passed.
 - F. Board Policy 345.4 – Monona Grove School District Fourth/Eighth Grade Promotion and High School Graduation Policy – Teresa Adams moved to forward this policy to the Board for their approval. Phil McDade seconded. Motion passed.
 - G. Board Policy 425 – Public School Open Enrollment (Revision to Establish a Waiting List) – Phil McDade moved to forward this policy to the Board for their approval. Laura Toso seconded. Motion passed.
- VI. Other Agenda Items – There were no other agenda items.
- VII. Set Date and Time for Next Meeting – The next Personnel & Policy Committee Meeting will be held Wednesday, November 19, 2003 – 7:15 p.m. – Nichols School – District Office Board Room.
- VIII. Adjournment – Phil McDade moved to adjourn the meeting. Teresa Adams seconded. Motion passed. The meeting adjourned at 8:15 p.m.

Recorded by,

Bev Kalish